Community Standards
<table>
<thead>
<tr>
<th>1</th>
<th>WELCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Welcome to Campus</td>
</tr>
<tr>
<td>2</td>
<td>RESIDENCE HALL RLE STAFF</td>
</tr>
<tr>
<td>2</td>
<td>RA/RCA</td>
</tr>
<tr>
<td>2</td>
<td>Peer Mentor</td>
</tr>
<tr>
<td>2</td>
<td>Senior Clerk</td>
</tr>
<tr>
<td>2</td>
<td>Night Clerk</td>
</tr>
<tr>
<td>2</td>
<td>Graduate Hall Directors</td>
</tr>
<tr>
<td>3</td>
<td>Area Coordinator</td>
</tr>
<tr>
<td>3</td>
<td>Residence Entrepreneurial Director</td>
</tr>
<tr>
<td>3</td>
<td>Assistant/Associate Director of Housing for Residence Life</td>
</tr>
<tr>
<td>3</td>
<td>GRADUATE &amp; FAMILY HOUSING RLE STAFF</td>
</tr>
<tr>
<td>3</td>
<td>Community Assistants</td>
</tr>
<tr>
<td>3</td>
<td>Student Assistants</td>
</tr>
<tr>
<td>3</td>
<td>Graduate and Family Housing Staff</td>
</tr>
<tr>
<td>3</td>
<td>Area Coordinator</td>
</tr>
<tr>
<td>3</td>
<td>Assistant Director for Graduate and Family Housing</td>
</tr>
<tr>
<td>4</td>
<td>CONDUCT PROCESS &amp; PROCEDURES</td>
</tr>
<tr>
<td>4</td>
<td>Documentation</td>
</tr>
<tr>
<td>5</td>
<td>Hearing Bodies</td>
</tr>
<tr>
<td>6</td>
<td>Informational Meetings</td>
</tr>
<tr>
<td>6</td>
<td>Administrative Review</td>
</tr>
<tr>
<td>6</td>
<td>Administrative Hearing</td>
</tr>
<tr>
<td>5</td>
<td>YOUR RIGHTS &amp; RESPONSIBILITIES</td>
</tr>
<tr>
<td>8</td>
<td>Rights of the Victim</td>
</tr>
<tr>
<td>8</td>
<td>Rights of the Accused</td>
</tr>
<tr>
<td>9</td>
<td>Advisors</td>
</tr>
<tr>
<td>9</td>
<td>Appeals</td>
</tr>
<tr>
<td>10</td>
<td>The Family Education Rights and Privacy Act of 1974 (FERPA)/Confidentiality of Records</td>
</tr>
<tr>
<td>11</td>
<td>Parental Notification</td>
</tr>
<tr>
<td>6</td>
<td>UNIVERSITY SANCTIONS</td>
</tr>
<tr>
<td>12</td>
<td>Conduct Sanction Definitions</td>
</tr>
<tr>
<td>13</td>
<td>Educational Sanction Definitions</td>
</tr>
</tbody>
</table>

7 | SINGLE STUDENT HOUSING COMMUNITY STANDARDS |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>(4).P.01. Noise</td>
</tr>
<tr>
<td>14</td>
<td>(4).P.02. Alcohol</td>
</tr>
<tr>
<td>15</td>
<td>(4).P.03. DHNet Internet Services</td>
</tr>
<tr>
<td>16</td>
<td>(4).P.04. Tobacco</td>
</tr>
<tr>
<td>16</td>
<td>(4).P.05. Failure to Comply</td>
</tr>
<tr>
<td>16</td>
<td>(4).P.06. Security</td>
</tr>
<tr>
<td>16</td>
<td>(4).P.07. Locks</td>
</tr>
<tr>
<td>17</td>
<td>(4).P.08. Destroying, Damaging or Tampering with Property</td>
</tr>
<tr>
<td>17</td>
<td>(4).P.09. Windows and Window Screens, Objects from Windows, and Restricted Areas</td>
</tr>
<tr>
<td>17</td>
<td>(4).P.10. Elevators</td>
</tr>
<tr>
<td>18</td>
<td>(4).P.11. Visitation and Room Guests</td>
</tr>
<tr>
<td>18</td>
<td>(4).P.12. Room Transfers</td>
</tr>
<tr>
<td>19</td>
<td>(4).P.14. Furniture</td>
</tr>
<tr>
<td>19</td>
<td>(4).P.15. Lofts/Waterbeds</td>
</tr>
<tr>
<td>19</td>
<td>(4).P.16. Pets</td>
</tr>
<tr>
<td>20</td>
<td>(4).P.17. Pest Control</td>
</tr>
<tr>
<td>20</td>
<td>(4).P.18. Room Decoration Policy</td>
</tr>
<tr>
<td>23</td>
<td>(4).P.20. Firearms, Weapons, Fireworks, Explosives, and Dangerous Chemicals</td>
</tr>
<tr>
<td>24</td>
<td>(4).P.22. Recreational Wheeled Devices</td>
</tr>
<tr>
<td>24</td>
<td>(4).P.23. Motorized Vehicles</td>
</tr>
<tr>
<td>24</td>
<td>(4).P.24. Posting Signs and Information in Public Areas</td>
</tr>
<tr>
<td>25</td>
<td>(4).P.26. Telephone, Antennas, and Cable TV</td>
</tr>
<tr>
<td>25</td>
<td>(4).P.27. Community Relationship &amp; Responsibility</td>
</tr>
</tbody>
</table>

Cover photo credit: Vittorio Sciosia
<table>
<thead>
<tr>
<th>8</th>
<th>GRADUATE &amp; FAMILY HOUSING COMMUNITY STANDARDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>(4)P.28.01. Alcohol</td>
</tr>
<tr>
<td>26</td>
<td>(4)P.28.02. Apartment and Common Areas</td>
</tr>
<tr>
<td>27</td>
<td>(4)P.28.03. Appliances/Furniture</td>
</tr>
<tr>
<td>27</td>
<td>(4)P.28.04. Automobiles, Motorcycles, Mopeds, Scooters, Boats and Trailers</td>
</tr>
<tr>
<td>28</td>
<td>(4)P.28.05. Bicycles</td>
</tr>
<tr>
<td>28</td>
<td>(4)P.28.06. Communicable/Controlled Illnesses</td>
</tr>
<tr>
<td>28</td>
<td>(4)P.28.07. Construction</td>
</tr>
<tr>
<td>28</td>
<td>(4)P.28.08. Destroying, Damaging, or Tampering with Property</td>
</tr>
<tr>
<td>28</td>
<td>(4)P.28.09. DHNet Internet Services</td>
</tr>
<tr>
<td>29</td>
<td>(4)P.28.10. Windows and Window Screens, Objects from Windows, and Restricted Areas</td>
</tr>
<tr>
<td>29</td>
<td>(4)P.28.11. Failure to Comply</td>
</tr>
<tr>
<td>30</td>
<td>(4)P.28.12. Fire Safety</td>
</tr>
<tr>
<td>31</td>
<td>(4)P.28.13. Firearms, Weapons, Fireworks, Explosives, and Dangerous Chemicals</td>
</tr>
<tr>
<td>31</td>
<td>(4)P.28.15. Guests</td>
</tr>
<tr>
<td>31</td>
<td>(4)P.28.16. Laundry</td>
</tr>
<tr>
<td>31</td>
<td>(4)P.28.17. Locks</td>
</tr>
<tr>
<td>31</td>
<td>(4)P.28.18. Noise</td>
</tr>
<tr>
<td>32</td>
<td>(4)P.28.19. Operation of Business</td>
</tr>
<tr>
<td>32</td>
<td>(4)P.28.20. Community Responsibility</td>
</tr>
<tr>
<td>32</td>
<td>(4)P.28.21. Pest Control</td>
</tr>
<tr>
<td>32</td>
<td>(4)P.28.22. Pets</td>
</tr>
<tr>
<td>33</td>
<td>(4)P.28.23. Occupant Responsibilities</td>
</tr>
<tr>
<td>33</td>
<td>(4)P.28.24. Posting Signs and Information in Public Areas</td>
</tr>
<tr>
<td>33</td>
<td>(4)P.28.25. Security</td>
</tr>
<tr>
<td>34</td>
<td>(4)P.28.26. Solicitation</td>
</tr>
<tr>
<td>34</td>
<td>(4)P.28.27. Tobacco</td>
</tr>
<tr>
<td>34</td>
<td>(4)P.28.28. Subleasing</td>
</tr>
<tr>
<td>35</td>
<td>(4)P.28.29. Swimming Pools</td>
</tr>
<tr>
<td>35</td>
<td>(4)P.28.30. Telephone, Antennas, Satellite Dishes, and Cable TV</td>
</tr>
<tr>
<td>35</td>
<td>(4)P.28.31. Unsupervised Children</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9</th>
<th>THE CONTINUUM HOUSING COMMUNITY STANDARDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>36</td>
<td>(4)P.29.01. Alcohol</td>
</tr>
<tr>
<td>36</td>
<td>(4)P.29.02. Apartment and Common Areas</td>
</tr>
<tr>
<td>37</td>
<td>(4)P.29.03. Appliances/Furniture</td>
</tr>
<tr>
<td>37</td>
<td>(4)P.29.04. Automobiles, Motorcycles, Mopeds, Scooters, Boats, and Trailers</td>
</tr>
<tr>
<td>37</td>
<td>(4)P.29.05. Bicycles</td>
</tr>
<tr>
<td>38</td>
<td>(4)P.29.06. Communicable/Controlled Illnesses</td>
</tr>
<tr>
<td>38</td>
<td>(4)P.29.07. Construction</td>
</tr>
<tr>
<td>38</td>
<td>(4)P.29.08. Destroying, Damaging, or Tampering with Property</td>
</tr>
<tr>
<td>38</td>
<td>(4)P.29.09. Windows and Window Screens, Objects from Windows, and Restricted Areas</td>
</tr>
<tr>
<td>39</td>
<td>(4)P.29.10. Failure to Comply</td>
</tr>
<tr>
<td>39</td>
<td>(4)P.29.11. Fire Safety</td>
</tr>
<tr>
<td>39</td>
<td>(4)P.29.12. Firearms, Weapons, Fireworks, Explosives, and Dangerous Chemicals</td>
</tr>
<tr>
<td>39</td>
<td>(4)P.29.13. Guests</td>
</tr>
<tr>
<td>39</td>
<td>(4)P.29.15. Locks</td>
</tr>
<tr>
<td>40</td>
<td>(4)P.29.16. Noise</td>
</tr>
<tr>
<td>40</td>
<td>(4)P.29.17. Occupant Responsibilities</td>
</tr>
<tr>
<td>40</td>
<td>(4)P.29.18. Operation of Business</td>
</tr>
<tr>
<td>41</td>
<td>(4)P.29.19. Pest Control</td>
</tr>
<tr>
<td>41</td>
<td>(4)P.29.20. Pets</td>
</tr>
<tr>
<td>41</td>
<td>(4)P.29.21. Posting Signs and Information in Public Areas</td>
</tr>
<tr>
<td>41</td>
<td>(4)P.29.22. Solicitation</td>
</tr>
<tr>
<td>41</td>
<td>(4)P.29.23. Smoking</td>
</tr>
<tr>
<td>41</td>
<td>(4)P.29.24. Subleasing</td>
</tr>
<tr>
<td>41</td>
<td>(4)P.29.25. Swimming Pools</td>
</tr>
<tr>
<td>42</td>
<td>(4)P.29.06. Telephone, Antennas, Satellite Dishes, and Cable TV</td>
</tr>
</tbody>
</table>

UF Housing & Residence Education UNIVERSITY of FLORIDA 2016-2017
Welcome to the Department of Housing and Residence Education at the University of Florida. We hope that the coming year in your new home will be exciting, challenging, and rewarding. Housing staff members strive to provide a supportive living environment that encourages students to succeed in the classroom and to grow as individuals.

This handbook is designed to give an overview of the University of Florida Residence Hall Community Standards and to help prepare you for the upcoming year. These policies have been established in the best interest of the residence community at large in accordance with other University regulations, local, state, and federal laws, and input from previous residents.

For more information, contact the office of Housing for Conduct and Community Standards at (352) 392-2171 x10141 or send questions via email to judicial@housing.ufl.edu.

Department Mission

The mission of the Department of Housing and Residence Education is to provide well maintained, community oriented facilities where residents and staff are empowered to learn, innovate, and succeed. Listed below is the Residence Life and Education staff.
Resident Assistant/Residential College Advisor (RA/RCA)
The RA/RCA is one of the first individuals residents meet when they arrive on campus. RAs/RCAs are students who have been carefully selected and specially trained to help residents, roommates, and floor-mates learn more about the university, each other, and themselves. Residents can approach their RA/RCA with questions, comments or concerns regarding the campus, the residence hall, and academic or personal matters. Since the RA/RCA is a full-time student, you may occasionally find that they are not always available. Should an emergency arise there is always a Graduate Hall Director (GHD) or professional staff on duty just a phone call away. Contact the area desk for assistance.

Senior Clerk (8:00am – 4:30pm)
The Senior Clerk is located at the area desk. Senior Clerks give directory information, answer student questions, provide room and building key service, supervise services for documenting, receiving and distributing confidential letters and other official notices to students. If you need to contact an RA, GHD, professional staff, area government official, Assistant Director of Housing, custodial or maintenance staff member, the Senior Clerk can help you. In addition, senior clerks also handle the vending machine refund process and are responsible for cash refunds to students who lose money in various machines.

Peer Advocates for Social Justice and Conflict Resolution
The Peer Advocate is a resident assistant position with an emphasis in social justice & conflict resolution programming, education, and training. The Peer Advocates receive specialized training in conflict mediation and social justice dialogue facilitation. Part of their role is to help repair harm to communities that have experienced bias incidents, help with IRHA & campus-wide events and initiatives, and to conduct social justice outreach and education. Peer Advocates complete all RA duties but typically have less residents that other RA/RCA positions.

Graduate Hall Directors (GHD)
A Graduate Hall Director is a graduate student who lives in the residence hall and is responsible for supervising RAs/RCAs, advising the area government and/or council, initiating and implementing on-going training and staff development activities, serving as conduct hearing officer, responding to emergency and crisis situations, and assuming weekend duty responsibilities.
Residence Entrepreneurial Director (RED)
The Residence Entrepreneurial Director is a full-time live-in housing staff member who has administrative responsibility for Infinity Hall. The RED is responsible for selecting, supervising, and evaluating staff; administering the conduct process; liaising with campus and community partners; and overseeing programming efforts in the residence area.

Area Coordinator (AC)
The Area Coordinator is a full-time live-in housing staff member who has administrative responsibility for residence area housing consisting of 950-1200 residents. The AC is responsible for selecting, supervising, and evaluating staff; administering the conduct process; coordinating a 24-hour desk operation; and overseeing programming efforts in the residence area.

Assistant Director of Housing for Residence Life (ADH) and Associate Director of Housing for Residence Life
The Assistant Director and Associate Director of Housing for Residence Life have comprehensive administrative responsibility for housing areas consisting of 3,700 undergraduate students. The ADH is the primary facilitator for the development of a learning environment for his/her residential area. S/he directs, supervises, and/or coordinates all services related to the operation of the residence halls in their area.

Community Assistants (CA)
The Community Assistant (CA) staff consists of students and residents in Graduate and Family Housing. Their primary responsibilities are to act as a resource to the residents of the village and to be directly responsible for a variety of community development activities.

Student Assistants (SA)
A Student Assistant (SA) is a staff member primarily in the village office and is mainly responsible for day to day operations of the desk services.

Office Assistant for Graduate and Family Housing
The Office Assistant for Graduate and Family Housing is located in the Corry Commons and supports the professional staff in the area. The Office Assistant supports residents via desk operations, work orders, vending issues, and other customer service functions.

Community Coordinator for the Continuum
The Community Coordinator for the Continuum is a full-time live-in staff member who is responsible for a housing area of graduate and professional resident apartments along with selection, supervision, and evaluation of Community Assistants (CA’s). The Community Coordinator is responsible for the administration of the Continuum policies and procedures (regarding maintaining the quality of the village(s), village security, maintenance, custodial, and other services).

Area Coordinator (AC)
The Area Coordinator – for Graduate and Family Housing is a full-time live-in staff member who has the responsibility to develop and promote a positive environment for the residents of Graduate and Family Housing communities. In addition, the AC also administers the conduct process and is responsible for selecting, training, supervising, and evaluating staff.

Assistant Director of Housing (ADH)
The Assistant Director of Housing for Graduate and Family Housing has comprehensive administrative responsibility for housing areas consisting of 2000 single graduate students and students with families. The Assistant Director of Housing is the primary facilitator for the development of a learning environment in their residential area.
Conduct Process & Procedures

Documentation

Housing staff members are expected to report any event that occurs in the University Housing communities. An incident report is a written account of an event or situation by the person who has the earliest and most direct involvement with the incident. Charges of policy violations originating from an incident report are considered alleged pending completion of the student conduct process. Any member of the Housing community and University community can report behavior that is inconsistent with community standards. If the alleged misconduct occurred in or around a residence hall, complaints should be brought to the Area Coordinator, Residence Director, or other Housing staff member.

All student conduct procedures are designed to minimize disruption to the housing community. When an incident takes place, the following conduct protocol occurs until the case is concluded with a final decision.

If a formal complaint is lodged against a student, usually through an incident report, a conduct hearing officer is assigned to consider charges against the student. A conduct hearing officer will be assigned according to the severity of the situation, previous conduct record, and the residence community where the violation occurred. The conduct hearing officer may be the Graduate Hall Director, Graduate Staff, the Area Coordinator, the Residence Director, Community Coordinator, or the Assistant Director of Housing for Conduct and Community Standards. In some situations, a case may be handled by the Office of Student Conduct and Conflict Resolution.

Note: In certain circumstances, a student may be removed from housing before a student conduct meeting has been held or following a hearing where removal was imposed and an appeal is pending. An interim removal is imposed to ensure the health, safety, or well-being of members of the residence hall community or to preserve property.
Graduate Hall Directors/Residence Directors/Area Coordinators (GHD/RD/AC)
The Graduate Hall Directors, Residence Directors, and Area Coordinators (staff members in the Department of Housing and Residence Education) serve as hearing officers for Administrative Reviews involving residence hall cases of a less serious nature if the student does not want a formal hearing.

Assistant Director of Housing for Conduct and Community Standards (ADHCCS)
The ADHCCS, a full-time professional staff member in the Department of Housing and Residence Education, serves as an administrative hearing officer in both Administrative Reviews and Administrative Hearings. The Assistant Director of Housing for Conduct and Community Standards (ADHCCS) has jurisdiction over incidents involving conduct code violations occurring in the University residential facilities.

Conduct and Community Standards Graduate Staff Member
The Conduct and Community Standards Graduate Staff Member reports directly to the ADHCCS, assisting the ADHCCS with various aspects of the conduct process. They serve as a hearing officer for informal proceedings involving residence hall and graduate and family housing cases of a less serious nature where the student does not request a formal hearing.

Assistant Director for Student Conduct and Conflict Resolution
The Assistant Director in the Student Conduct and Conflict Resolution Office serves as a hearing officer and also conducts informational meetings with students prior to formal hearings with the appropriate hearing body and advises the Student Conduct Committee.

Director for Student Conduct and Conflict Resolution
The Director for Student Conduct and Conflict Resolution is responsible for the administration of the university conduct process and also serves as the primary hearing officer. The Director serves as a hearing officer and also advises the Health Center Student Conduct Standards Committee and the College of Law Honor Committee.

Student Conduct Committee
Composed of students and faculty members appointed by the President of the University, the Student Conduct Committee is an alternative to administrative hearings and available to all students in the conduct process. This committee determines the facts of the case and makes recommendations concerning responsibility and sanction imposition to the Dean of Students. The student has the opportunity to meet with the Dean of Students prior to a final decision being made on the case.
The student must schedule an appointment for an information- 
al meeting with the designated hearing officer upon receipt of 
a Meeting Request letter. The Meeting Request letter will in- 
clude a notice of charges with the time, date, and location of 
the incident. If the student fails to schedule or attend the infor-
mational meeting within 10 business days of receiving their 
meeting request letter, a Failure to Schedule/Attend letter will 
be sent to the student and a decision may be made in his/her 
absence.

**Informational Meetings**

Students involved in alleged violation(s) of the University of 
Florida Student Code of Conduct and Community Standards in 
any residential facility will be assigned to meet with one of the 
following staff members: Assistant Director of Housing for 
Conduct and Community Standards (ADHCCS), a Area Coordi- 
nator (AC), a Residence Director (RD), a Graduate Hall Director 
(GHD), or the Conduct and Community Standards Graduate 
Staff Member (CCSGSM). The purpose of this meeting is to 
discuss the details of the allegations.

At this initial informational meeting, the student will be offered 
a written copy of his/her rights with a verbal summary of this 
information and documentation that may be presented in his/ 
her case on the University’s behalf. The student will also be 
provided with an overview of the conduct system and options 
available to resolve the allegations. Any questions or concerns 
may be addressed at this time.

- If a student accepts responsibility for the violation(s) with 
  which s/he is charged, an administrative review will 
  immediately follow the informational meeting. Witnesses 
  are not present.
- If a student does not accept responsibility for less serious 
  violation(s) with which s/he is charged, the student can 
  choose an administrative review or an administrative 
  hearing.

**Administrative Review**

An Administrative Review occurs after the informational 
meeting. It consists primarily of a discussion between the 
student and the hearing officer. The hearing officer listens to 
the student’s side of the story and gathers information necessary to determine the case’s outcome.

There are no witnesses called and the informal proceeding is not recorded. The student retains the right to an appeal.

**Administrative Hearing**

Administrative Hearings must be scheduled no less than 
ten business days following the initial meeting. The 
charged student has the opportunity to question all wit- 
tesses and present witnesses and evidence on his/her own 
behalf. The student retains the right to an appeal.

Students may request an Administrative Hearing with the 
Assistant Director of Housing for Conduct and Community 
Standards (ADHCCS). Students who are initially assigned 
to the ADHCCS may request to have a formal hearing with 
the ADHCCS, Director of Student Conduct and Conflict 
Resolution (or Designee), or the Student Conduct Commit- 
tee.

*Note: Failure to meet with staff or attend a scheduled meeting may result in additional charges; a decision being made in the student’s absence; a hold on the student’s records restricting his/her ability to register, receive transcripts, graduate, attend athletic events on campus, or even cancellation of his/her Housing Agreement (Contract).*

*Continued on next page*
This hearing option is a formally recorded process which occurs in front of the Assistant Director of Housing for Conduct and Community Standards, the Director of Student Conduct and Conflict Resolution, or the Student Conduct Committee. The following describes the general format for Administrative Hearings.

The following may be recorded:

- The Conduct Hearing Officer/Committee and principal parties involved are introduced.
- The Conduct Hearing Officer sets the guidelines for the hearing and describes the hearing process.
- Charges are read by the Conduct Hearing Officer/Committee.
- Witnesses make statements.
- Witnesses are questioned by the Conduct Hearing Officer/Committee and by the accused student.
- Statements are made by the accused student.
- The accused student is questioned by the Conduct Hearing Officer/Committee. Witnesses are prohibited to ask questions.

At the end of the hearing, the recorder is turned off, and all participants except the Conduct Hearing Officer/Committee leave the hearing room. The Conduct Hearing Officer/Committee makes a decision of responsibility and determines a sanction, if appropriate. The accused student is notified of the decision in writing by the Conduct Hearing Officer.
In some situations, a student’s behavior violates residence hall policy and victimizes another member of the University community. Examples of such situations include theft, damage to personal property, intimidation, harassment, academic misconduct, physical and/or sexual assault, sexual harassment, and behaviors that endanger personal safety.

The University community includes, but is not limited to, students, staff, faculty, parents, campus neighbors, campus visitors, and any agency that is engaged in a legitimate business transaction with the University (e.g., vendors). When someone is identified as a victim, the conduct process affords him/her certain rights. When a complaint is filed against a student, it is important to remember that the student is being charged with violating a specific University or housing policy; therefore, the University is ultimately responsible for determining what charges are appropriate, the proper hearing official, and the resolution of the situation. If a victim withdraws the complaint, the University may or may not proceed with the case.

Victims are entitled to the following rights:

⇒ The right to information concerning the status of the case as it proceeds through the student conduct process.
⇒ The right to treatment in a dignified and compassionate manner by representatives of the University community.
⇒ The right to remain present throughout the evidentiary portion of the conduct hearing after his/her testimony.
⇒ The right to have the presence of a person who agrees to accompany the victim throughout any investigation or campus conduct proceeding for the purpose of providing support.
⇒ The right to testify from another room in cases of sexual assault with a licensed health care professional’s recommendation, provided that it does not interfere with the accused student’s right to question the accuser or a witness.
⇒ The right to submit proposed questions for all witnesses in advance of the hearing with the understanding that the hearing officer/chair will determine the appropriate questions to be asked.
⇒ The right to exclusion of previous, unrelated sexual behavior from the student conduct hearing.
⇒ The right to submit a written impact statement to the hearing body to be considered during sanctioning, if the charged student is found responsible.
⇒ The right to the creation of a sensitive environment for the victim throughout the student conduct process.
⇒ The right to be informed of the results of the student conduct hearing.

Rights of the Accused

All conduct meetings/hearings shall be fair and reasonable in keeping with the fundamental concept of due process. Students will also be afforded the rights listed in the UF Student Rights and Responsibilities brochure as follows:

⇒ The right to be notified in writing of the charges against him/her with sufficient detail and time to prepare for a hearing.
⇒ The right to a timely notice of a hearing, including written notice of charges, usually within ten business days after the report of the incident.
⇒ The right to question adverse witness testimony, unless waived for an Administrative Review.
⇒ The right to know the nature and source of the evidence that will be used against him/her.
⇒ The right to present evidence and witnesses relevant to his/her defense, unless waived for an Administrative Review. The disciplinary body may determine the number of witnesses.  

Continued on next page
Conduct Process & Procedures

➢ The right to remain silent or to not attend a hearing. If you choose to exercise this right, a hearing will still be conducted. Evidence in support of the charges will be presented and considered and a decision will be made based on that evidence.

➢ The right to an advisor for the purpose of consultation

➢ The right to receive a decision in writing (generally no more than five business days after a hearing).

➢ The right to request an appeal to a finding of "responsible" and/or sanctions imposed. Criteria for requesting an appeal are described on page 15.

➢ (6C1-4.042, University of Florida Regulations)

Advisor Note: A student involved in the residence hall conduct process has the right to have an advisor present at all with whom the student feels most comfortable: friends, family members, faculty, attorneys, etc. While these advisors cannot speak for the student in any meeting or question witnesses during formal proceedings, they can offer students advice, moral support, and assistance. The student(s) involved in the process may need to sign a waiver in order for the adviser to be present. The Office of SCCR or the Office of CCS may be contacted if more information regarding this subject is needed or if you would like to contact an advisor.

Appeals

Students are entitled to request an appeal for each incident. The criteria for filing an appeal are limited to:

➢ The student’s rights were violated in the hearing process.

➢ There is new material evidence, which could not have been discovered at the time of the hearing.

➢ The evidence did not support the decision.

➢ The sanctions imposed were not appropriate for the violation.

Requests for appeals must be made in writing to the Assistant Director of Housing for Conduct and Community Standards within ten business days for cases heard by a Graduate Hall Director, Area Coordinator, Residence Director, or the Conduct and Community Standards Graduate Staff Member. A request for an appeal must be submitted on a “Conduct Action Appeal Request” form, available from the Assistant Director of Housing for Conduct and Community Standards located in the Main Housing Office.

Appeals of the decision from the Assistant Director of Housing for Conduct and Community Standards should be directed to Student Conduct and Conflict Resolution. A student is not at risk of a more severe sanction when filing an appeal. While an appeal is pending, sanctions are suspended until the Appeal Officer has acted upon the request and a final resolution has been reached. An exception may occur when a potentially volatile or dangerous situation exists.

The Appeal Officer in the appeal may:

➢ Uphold or modify the original decision.

➢ Uphold or modify the sanction.

➢ Remand the case back to be reheard or reconsidered in cases where there is new information or a procedural error.
The University of Florida assures the confidentiality of student educational records in accordance with State University System rules, state statutes, and the Family Education Rights and Privacy Act of 1974.

FERPA states that access to confidential information, beyond that required for normal business of the University of Florida, may be granted only to the student. The only information that may be publicly released is directory information, which includes items such as name, class, college, major, and telephone number.

Non-directory information, such as grades and/or disciplinary records, will not be released to a third party without express written consent of the student. The exception to this rule is for parents of dependent students, as defined by the IRS. Upon presentation of proof, noting this exception, to the University Registrar’s Office, parents have the same rights as their students.

All students, however, will be notified of the release of the information to a third party.

More information on FERPA/Buckley Amendment can be found at: www.registrar.ufl.edu/ferpa.html.

In order to protect your rights as a resident and University student, the Assistant Director of Housing for Conduct and Community Standards will maintain written records on all disciplinary action.

Access to these records is restricted to the student, individuals who have the expressed written consent of the student to review the records, and University officials who have a legitimate educational interest in reviewing a student’s records in accordance with FERPA.

The names of the persons involved in a particular case are not public information and as such are subject to the same restraints. All records are kept for a period of six years from the student’s date of matriculation (the date the student entered the university) in the Dean of Students’ Office.

Relationship of Disciplinary Records to Academic Records

Conduct records, disciplinary records, honor violations, and law violations are kept in Student Conduct and Conflict Resolution through the student’s graduation from the University. These files are separate from academic transcripts and are confidential. In cases where the student does not graduate, the record will be maintained as long as the student remains eligible to re-enroll. In cases where a student goes directly from an undergraduate status to a graduate or professional status, the record will be maintained until completion of the graduate or professional degree.

Student conduct records shall be retained for longer periods of time or permanently if the student was expelled, suspended or blocked from enrollment, was found responsible for a significant violation of the Student Honor Code, has a hold or an overlay, or in situations that may result in future litigation.

A student may, at the time of graduation, request in writing that his/her disciplinary record be destroyed. The record will be evaluated by the Director of Student Conduct and Conflict Resolution who will make the decision concerning the keeping or destruction of that record. This decision will be made in accordance with provisions set forth in sections 6CI-4.050(3) of the University of Florida Regulations.
The following policy is in effect to notify parents or guardians of students in alcohol and other drug cases in the University of Florida.

1. If a registered student is claimed as a dependent by his or her parents or guardians pursuant to the Internal Revenue Code is found responsible for violating the campus conduct code’s under age consumption, possession, or drug rules twice during the same term or for a third time regardless of the length of time between violations, the student’s parents or guardians may be notified in writing by the Division of Student Affairs.

2. If a registered student is transported to an emergency medical treatment center for drug use or intoxication, the student’s parents or guardians may be notified by a telephone call from the Division of Student Affairs if necessary to protect the health or safety of the student or other individuals.

The Associate Vice President for Student Affairs will be making the telephone calls to the parents or guardians to avoid any conflict with the student disciplinary procedure in which the Dean of Students and the Vice President for Student Affairs hear conduct appeals.

www.ed.gov/offices/OPE/PPI/Reauthor/

The Department of Housing and Residence Education Community Standards are part of the University of Florida Student Code of Conduct (6C1-4.047). Violations of these Community Standards will result in appropriate University of Florida disciplinary action. When determining appropriate sanctions, the conduct hearing official will consider the following: willingness to accept responsibility for one’s behavior, previous student conduct history, and severity of the situation.

Disciplinary action may include Written Reprimand, Conduct Probation, and/or Suspension or Expulsion from the University of Florida. You can view the different definitions below. Students found responsible for violating the University of Florida Student Code of Conduct may also be required to attend educational seminars and/or complete additional educational sanctions. Students living in residence halls may have their assignment changed or their housing agreement cancelled as part of disciplinary action.

A student who is determined to be responsible for violations of the University of Florida Student Code of Conduct shall be subject to sanctions commensurate with the offense and any aggravating and mitigating circumstances, which may include one or more of the following sanctions, unless otherwise expressly provided (University of Florida Regulation 6C1-4.047):

⇒ (a) Educational Discussion
This is a discussion between the student and the staff member about the incident and the student’s overall life at the university.

⇒ (b) Notice of “Not Responsible”
At this time, the matter is closed and no further action will be taken in this case.

⇒ (c) Written Reprimand
The student is given formal written notice and official recognition that the behavior has violated the University of Florida Student Code of Conduct. (Further misconduct may lead to other sanctions)

⇒ (d) Conduct Probation
Conduct probation is assigned for a specified period of time and is intended to foster reflection, responsibility, and improved decision-making. The student is deemed not in good standing. Other conditions of probation are specific to the individual case and may include loss of eligibility to serve as a student organization officer, to participate on any athletic team, to participate in other specified student activities, or to participate in any study abroad program. Future policy violations, failure to comply with any conditions, or failure to complete any assignments may lead to more severe sanctions.

⇒ (e) Loss of University Privileges
Denial of specific University privileges include but are not limited to attendance at athletic functions, library use, parking privileges, University computer usage, and residence hall visitation for a designated period of time.

⇒ (f) Suspension
The student is required to leave the University for a given or indefinite period of time. The termination of which shall depend upon specified acts of the student’s own volition related to mitigation of the offense committed. The student must comply with all sanctions prior to re-admission.

⇒ (g) Expulsion
The student is permanently deprived of his/her opportunity to continue at the University in any status.

⇒ (h) Restitution
The student is required to pay for loss of or damages to University property, provided that such payment shall be limited to the actual cost of repair or replacement of such property.

Continued on Next Page
(i) Education Requirements
A student is required to complete a specified educational sanction related to the violation committed. Such educational requirements include completion of a seminar, report, alcohol or drug assessment, or counseling.

(j) Residence Hall Transfer or Removal
A student is required to transfer residence halls or is removed from the residence hall for a specified or indefinite period of time.

(k) Contact Order
A directive to cease and desist from any intentional contact, direct or indirect, with one or more designated person(s) or group(s) through any means, including personal contact, email, telephone, or third parties. Should the student fail to cease contact, s/he will be subject to additional action, up to and including suspension and arrest.

Educational Sanction Definitions

Educational sanctions are intended to provide another way for students to learn about behavior that is expected of them. They are not intended to be punitive or to serve as “busy work.” Finally, educational sanctions provide the university with an opportunity to work with students who may be facing more severe formal sanctions if the behavior persists.

Educational Seminars

(a) Fire Safety Seminar
This session, conducted by a Department of Housing and Residence Education staff member, is a review of and rationale for fire safety policies in the residence halls. Students will watch a video and are required to complete a quiz, scoring 80% or higher to pass.

(b) Community/University Service
A student is required to complete a specified number of hours of service to the campus or general community.

(c) Alcohol, Other Drugs, and the Law Seminar
This seminar is designed for students involved in first time violations of the campus alcohol policy, such as open container and possession and/or consumption by a student under the age of 21. The seminar is conducted by University Police Department officers and provides students with information regarding state and local laws, university policy, expectations, and consequences of their behavior.

(d) Substance Use and Abuse Seminar
This substance use/abuse seminar focuses mostly on alcohol, but also on marijuana and other substances. It is done in a respectful dialogue/conversation format in order to avoid a lecture-like and preachy style of interaction that students find unappealing and counterproductive to the primary goals. The primary goals are to share information, to raise awareness, to promote discussion relevant to the students, and most importantly to gently challenge each student to explore how his or her relationship with substances is either contributing to or taking away from his/her personal and academic goals.

(e) Ethical Decision-Making Seminar
Students occasionally involve themselves in behaviors such as theft, lying, cheating, etc. This session is designed to discuss and define ethics, reinforce community standards and expectations, and provide students with information needed to make sound decisions in the future in light of potential consequences.
The following standards have been developed to create a productive and safe living environment in the residence halls, and in accepting his/her room assignment, a student agrees to abide by these standards. All residential students are responsible to abide by Housing and Residence Education Community Standards and the University of Florida Student Code of Conduct.

P.01. Noise

Each resident is responsible for keeping noise levels to a minimum at all times inside the residence halls and on adjacent property outside the residence halls. Certain specialized floors may further restrict noise levels. Noise levels should be low enough so as not to disturb others. Concurrent with this policy:

**Courtesy Hours**

Courtesy hours are in effect at all times; 24 hours a day, 7 days a week, 365 days a year. Noise originating anywhere on one floor/section/house should not be audible within another floor/section/house, within the building or outside. During courtesy hours a resident may ask another resident to reduce the noise. Compliance is necessary to maintain community standards and to ensure an environment for academic success.

**Quiet Hours**

During the established quiet hours, noise coming from a resident’s room, lounge, apartment, pod or bathroom must not be audible within the rooms of other residents or within another floor/section/house or building. Residents and their guests must also keep noise in the hallways to a minimum. Department of Housing and Residence Education staff will confront violations with or without a complaint from another resident.

All residents will adhere to the following quiet hours:

- Sunday through Thursday 10:00 pm – 8:00 am
- Friday and Saturday 11:59 pm – 10:00 am

The Noise Policy will be amended to 24-hour quiet period on the last day of classes through the final exam period. The specific dates will be posted within the residence areas, depending on the academic term. Residents are responsible for knowing the dates for the 24-hour quiet period.

P.02. Alcohol

A. Residents and/or guests are prohibited from possessing open containers or consume alcohol outside or around the adjacent property of the residence halls or in public areas inside the residence halls. Residents 21 years of age or older may consume alcohol in the following places only: in their own room, in a room with an assigned occupant/resident also 21 years of age or older, or in floor lounges.

B. Rooms where all residents are under 21 years of age are considered “dry” rooms. Alcohol is prohibited in all dry rooms. Guests that are 21 years of age may only consume alcohol in rooms in which someone that is 21 years or older resides.

C. Residents less than 21 years of age are prohibited from possessing alcohol beverage containers in their room, including decorative collections.
The DHNET Restriction Process

The first time a user has an alleged DHNet violation, her/his DHNet service access will be disabled for no more than 30 minutes after completing the required steps to confirm knowledge and understanding of the situation and after making the necessary modification to her/his computer. The restriction will be removed automatically and no action is taken with the student’s official UF conduct record.

The second time the user has an alleged DHNet violation, the restriction will last for 5 days from the same confirmation time period (+/- 30 minutes). The restriction will be removed automatically and no action is taken with the student’s official UF conduct record.

The third time the user has an alleged DHNet violation, the restriction will be in place until the user meets with a conduct staff member in the Department of Housing and Residence Education. During this meeting, an extended restriction of DHNet services may be assigned based on the resolution of the situation. Other official action may also be taken that is noted on the user’s official UF conduct record including the recording of information about any other DHNet incidents.

Note: The student has to login to the website using their official GatorLink credentials and acknowledge their violation before the restriction period officially begins. Failure to do so in a timely manner will result in a longer restriction time.

For questions concerning DHNet service and usage related issues, please visit your nearest DHNet@Home location in your area office or call the DHNet@Home phone support line at (352) 392.2171 x10191 or visit the web site at http://www.dhnet.ufl.edu/

For questions concerning conduct related issues, please contact the Assistant Director of Housing for Community Standards at (352) 392.2171 x10141.

All users of DHNet must abide by the rules contained in the UF Acceptable Use Policy (AUP) found at: http://www.it.ufl.edu/policies/aupolicy.html and the DHNet Acceptable Use Policy found at: https://www.dhnet.ufl.edu/policies/aup/. The Department of Housing and Residence Education uses monitoring appliances to enforce the terms of the AUP and these Community Standards.

The primary purpose of this network is to support students’ educational goals, and to build an active, virtual community for our residents. Participating in prohibited activities may result in revocation of DHNet service without refund and possible University conduct action and/or criminal charges. In support of these goals, the following activities are prohibited:

A. Allowing unauthorized persons access to DHNet. This includes using another person’s access credentials to gain access to DHNet Internet Services.

B. Using DHNet Internet Services directly for commercial use.

C. Operating unauthorized servers. For example: email, FTP, www, game, unapproved P2P, or any program that makes your computer a server (just because an application is commercial does not mean it is permitted). Exceptions to this rule may be granted by Housing and Residence Education Network Administration for the purpose of supporting a documentable academic need.

D. Sharing your Ethernet LAN connection with more than one computer/device at the same time. This prohibits the use of network devices such as; hubs, switches, wireless access points and routers which would permit the user to connect more than one computer/device to the Ethernet LAN connection and share the port with others.

E. Sharing copyrighted files and software when using DHNet Internet Services unless one is the direct copyright holder doing so in the pursuit of a documentable academic need.

F. Obtaining copyrighted materials without proper authorization.

G. Remotely connecting to a device connected to DHNet Internet Services from another connection, including the University network. Connecting to a device located on DHNet Internet Services is permitted, including but not limited to connecting to (Continued on next page)
a lab computer from your residence hall computer.

H. Attempting to damage or disrupt networking services, or attempting to use security tools to catalog the network or other users.

I. Using DHNet Internet Services, the University’s campus-wide network, or related resources in the commission of a crime.

J. Any violations of the Department of Housing and Residence Education Acceptable Use Policy found at http://www.dhnet.ufl.edu/policies/aup/.

P.04. Tobacco

A. Pursuant to UF-2.022 of the University of Florida Regulations, tobacco use, either by smoking or other means, is prohibited in all areas of the University campus.

“Smoking” means inhaling, exhaling, burning, carrying or possessing any lighted tobacco product, including cigarettes, cigars, pipe tobacco, shisha and any other lighted tobacco products. This also includes smoking any lighted substance, including but not limited to cloves, spices, incense, herbs, and illicit drugs.

B. Possession and/or use of hookahs is prohibited in and around the adjacent property of the residence halls.

“Tobacco use” means the personal use of any tobacco product, whether intended to be lighted or not, including the use of an electronic cigarette or any other device intended to simulate smoking (such as vaporizers); and the use of smokeless tobacco, including snuff, chewing tobacco, smokeless pouches, any other form of loose-leaf, smokeless tobacco and the use of unlit cigarettes, cigars, and pipe tobacco.

P.05. Compliance

A. Residents are required to schedule and/or maintain appointments with staff members when asked to do so in conjunction with the staff members’ duties, including but not limited to roommate conflict resolution and individual conduct meetings.

B. Residents and their guests must present proper identification when requested to do so by identified Housing and Residence Education staff.

P.06. Security

A. Residents are prohibited from allowing people who are not their guests into the building or onto the floor/house/section of the residence hall. Residents are prohibited from propping open or causing damage to any floor/section exit door or building exit door to be propped open. Non-residents are prohibited from entry into the residence halls unless escorted by a resident of that location.

B. All persons are prohibited from entering a resident’s personal living space without the expressed consent of the residents who live in that space. This provision does not prohibit Housing and Residence Education staff members and emergency personnel from entering rooms in conjunction with the performance of their duties as covered in the terms and conditions of the residence hall contract (agreement).

P.07. Locks

Tampering with or damaging lock mechanisms is prohibited. Additional locks may not be added to doors or other University property or equipment. Tampering with or damaging lock mechanisms could result in monetary charges as well as conduct charges.
C. Residents are prohibited from borrowing keys, fobs, or access cards from each other or loaning keys, fobs, or access cards to anyone for any period of time. Residents are also expected to keep the keys and fobs/access cards issued to them in a safe area and/or under their control so as not to adversely affect the security of their room and community.

D. Residents are permitted to check out a key for four lock-outs without penalty per semester. More than four lock-outs will result in monetary charges and be referred for conduct action to the area supervisor.

E. Tampering with keys, fobs, and access cards and/or access is prohibited.

P.09. Windows & Window Screens, Objects from Windows, and Restricted Areas

A. Tampering with, opening, or removing screens is prohibited. Residents will be held responsible (financial or otherwise) if Housing and Residence Education staff must replace the screens.

Note: In an effort to maintain control over air quality and environmental safety, windows must be closed and locked at all times in Beaty Towers, Fletcher, Sledd, Graham, Simpson, and Trusler.

B. Residents and guests are prohibited from climbing through windows.

C. Throwing, pouring, or dropping anything (including keys) from and/or at windows, balconies, ledges, or landings is strictly prohibited.

D. Residents and guests are prohibited from being on the roof, ledge, or balcony areas, and from placing objects on these areas. Climbing on any exterior building wall or similar structure is prohibited.

NOTE: This does not include the Yulee area floor lounge balconies. For the purposes of this community standard, “ledge areas” include the exterior sides of any building.

P.10. Elevators

Residents and their guests are prohibited from tampering with, jumping/jostling within, or riding on top of an elevator at any time. Ringing the elevator bell or call button in non-emergency situations is also prohibited. Residents and their guests are prohibited from riding on any elevator designated as FREIGHT ONLY. Under special circumstances, freight elevator keys may be administered by appropriate hall staff for a limited time.

Damage to University premises or property, or property of any other person is prohibited. Residents may be held responsible (financial or otherwise) for damages to University property.
A. Residents and their guests are required to conform to the visitation hours established on the floor, section, house, or area in which they live or are visiting. Prior roommate approval is required for any guest regardless of length of visit. Roommates are to discuss visitation expectations with those in the room, apartment, or unit they are assigned.

B. Residents are responsible for and can be held accountable for the behavior of their guests. Residents of a room may be held responsible for the behavior that takes place inside the room or in a common areas of the residence hall, whether or not the residents are present. It is the resident’s responsibility to inform their guests of Housing and Residence Education and University policies.

C. Residents must escort their guest(s) at all times. A guest is defined as someone that is not assigned to a floor/house/section in which the person is visiting. Residents are only permitted unescorted access to their floor/house/section of the residence hall governed by their agreement.

D. Co-habitation is prohibited; only the residents assigned to a room may live there. Appropriate hall staff approval is required for guests planning to stay longer than three days. Residents must inform their respective Resident Assistant or hall staff for any overnight guests. Prior roommate approval is required for all overnight guests.

E. Each assigned resident is permitted to have no more than two guests visiting in their room or apartment at any one time.

Note: Requests from residents who require living options based on religious, cultural, or personal need are reviewed and addressed on a case-by-case basis by Administrative Services Staff.

P.12. Room Transfers

Residents are prohibited from changing room assignments without receiving official authorization from the Administrative Services Office. This includes administrative transfers and mutual room swaps.

P.13. Room, Floor/Section, and Kitchen Responsibility

A. Each resident is responsible for the proper care of his/her room, section, bathroom, and kitchen, including the guidelines for break/holiday periods and check out. Individual residents will pay for any charges assessed for damages in their rooms, as determined by the area supervisor.

B. All residents using the kitchen are responsible for cleaning the stoves, ovens, sinks, counters, microwaves and removing all trash from the kitchen after use.

C. All residents are responsible for floor/section/house damages (including but not limited to microwaves, televisions, exit signs, etc.) and will equally pay for charges assessed to the floor/section/house as appropriate.

D. Personal trash must be disposed of in the appropriate (Continued on next page)
receptacles, and may not be left or disposed of in community areas (e.g. pods, hallways, bathrooms, lounges, stairways). With reasonable notice, Housing and Residence Education staff may dispose of abandoned property in kitchens or bathrooms. Each resident is responsible for properly disposing of garbage and boxes. Residents are prohibited from creating messes in hallways, individual resident rooms, lounges, kitchens, and bathrooms.

P.14. Furniture

A. All furniture assigned to resident rooms and apartments must remain in the room. No furniture is allowed to be removed from rooms by residents. Residents may be billed for leaving furniture in hallways or lounges and for furniture removal and/or replacement.

B. No furniture is to be removed from floor lounges or other public areas.

C. No personal furniture may be left or abandoned in resident rooms, floor lounges, pods, common spaces, or other public areas.

D. Bed ends may not be inverted. Bed spring brackets may not be removed from any bed end. Beds may not be elevated from the floor by cinder blocks or any means other than bunk bed units provided by maintenance. Bed ends (with the brackets attached) may be removed from the bed frame, provided the resident stores the bed ends in his/her room.

E. All furniture must leave a 36” clearance from the ceiling.

P.15. Lofts/Waterbeds

Waterbeds and personally constructed lofts are prohibited in the residence halls.

P.16. Pets

A. Residents must use the Pet Policy Agreement form from the area office, and obtain prior written approval of roommates and residence hall staff beforehand in order to possess the following pets within the residence halls: fish, hamsters, gerbils, lizards (no iguanas) that are maximum length of 6 inches using the Snout to Vent Method, salamanders (certified non-poisonous), frogs (certified non-poisonous), geckos, and chinchillas. No other type of animal (regardless of similarity to those listed above) is permitted.

Animals are usually rejected for inclusion because of one or more of the reasons listed below:

- It would not be humane to keep the animal within a cage of the specified restrictions and/or the animal needs more exercise than being in the cage would provide.
- The animal is very adept at escaping from cages.
- The animal is more often than not, frightening to people.
- There are public health concerns related to the animal.
- Other input from the Vet School or various animal experts indicate that the animal would not be a good choice for captivity in a residence hall environment.
B. Residents are responsible for the proper care and cleanliness of their pet. Approved pets must be kept in a cage at all times. All pets will be kept in standard cages made of metal, plastic, or glass, not to exceed 3 ft. in length, 2 ft. in width, and 2 ft. in height.

C. No resident is permitted to have more than two approved animals within a residence. Abuse of animals is prohibited. All additional unapproved pets or animals are prohibited regardless of length of stay or visit.

D. During holiday breaks and intersession periods, all pets must be taken with the resident. Housing and Residence Education is not responsible for any pet that is left within a room.

E. Pets are to remain inside the room/apartment at all times.

F. The feeding of any stray or wild animals is strictly prohibited.

G. Cats and dogs are prohibited in any residence hall facilities. This includes the pets of friends and relatives who visit or who request to leave pets in your care.

P.17. Pest Control

Pest control services are periodically performed by appropriate hall staff for insect control purposes. Residents must allow appropriate hall staff to enter rooms for pest control inspection unless a prior medical exception has been filed at the area office. It is the responsibility of pet owners to assure the welfare of their animals during pest control services. Information about pest control services is available by contacting the main Housing and Residence Education office. No outside pest control services are permitted.

P.18. Room and Public Area Decorating

Residents are encouraged to personalize their rooms and decorate public areas within established guidelines. Residents should seek the advice of staff members before beginning to personalize their rooms.

A. The use of contact paper and stickers is prohibited in all rooms and public areas.

B. Cans, bottles, neon signs, posters, aluminum foil, solicitation, personal messages, or other materials are prohibited from display in or attached to room windows. One to two small table-top size house plants are permitted but must be cared for and not completely obstruct the window.

In accordance with state and federal law, Service Animals and Assistance Animals will be permitted in the residence halls. All residents needing a service or assistance animal should contact the housing staff for more information.
C. Decorating external doors, doorframes or hallways is prohibited. Only one door nametag and message board is permitted per resident. Any pre-approved program publicity sponsored by Housing and Residence Education staff is also allowed.

D. The use of metal-tipped darts is prohibited in the residence halls.

E. Rooms with bay windows (e.g. Keys Residential Complex and Murphree Area) may display items on the window shelf in these rooms provided that the items are not alcohol related.

F. Hanging items with nails, tacks, screws, duct tape, or adhesive-backed wall covering is prohibited in all rooms and common areas.

G. Hooks that hang over the door for decorations, mirrors, clothes hangers, and other reasons are prohibited.

H. Residents are prohibited from painting residence hall rooms and/or common areas.

A. Evacuation
Immediate evacuation when an alarm sounds, and/or emergency flashing lights have been activated and/or when instructed to do so by appropriate hall staff is mandatory. Re-entry into a building before receiving confirmation from appropriate hall staff, UFPD, the fire department, or other emergency personnel is prohibited. Re-entry is prohibited while the alarm is sounding. For safety reasons, using an elevator to evacuate a building is also prohibited.

B. Cooking
Residents and their guests must not leave their food items unattended while cooking with appliances at any time. Residents and their guests are responsible for the proper use of approved cooking appliances, use of residence hall ovens, paying attention to food items while using the appliances, and will be responsible for any damages that may occur.

C. Cooking Appliances
Persons are allowed to use the following items in their room or kitchen areas: electric fondue pots, air stream ovens, electric crock pots, coffee pots, hotdog cookers, frying pans, drip coffee makers, toasters (not toaster ovens), bread makers and popcorn poppers. These items are permitted so long as they are single units with sealed heating elements. Convenience items such as blenders, mixers, can openers and juicers are also permitted.

The following items are permitted, but may be used only in kitchen areas: toaster ovens, electric hamburger cookers, waffle irons, ceramic sealed hot plates, hot plates with exposed coils, deep fryers, and counter-top electric grills without flames (e.g. “George Foreman TM” grills).

D. Microwave Ovens
Microwaves will be permitted in resident rooms provided the following guidelines are met:

a) A maximum of two microwave ovens are permitted in a resident room if each individual unit is .75 cubic feet or less;

b) Microwave ovens must be UL (Underwriters Laboratories) approved;

c) Each unit and/or units combined must not exceed 1500 watts (only one microwave oven is permitted if the unit(s) exceeds .75 cubic feet and/or 1500 watts).

E. Candles and Incense
Possession or use of all candles (including wickless and candle warmers) and incense for any purpose is prohibited in the residence halls.

F. Extension Cords/Multi-Plug Adaptors
For the protection of the residential community, residents are permitted to use extension cords with the following restrictions:

1. Only UL (Underwriters Laboratories) certified three-prong grounded extension cords that are 14 gauge or heavier are permitted to be possessed and/or used inside the residence halls.

2. The extension cord must be equipped to plug in one item only. An extension cord that meets all other requirements and is designed for more than one item to be plugged into it is not allowed because this type of extension cord is considered a multi-plug device without a circuit breaker.
Single Student Housing Community Standards

Approved

Not Approved

Note: The lower the gauge number, the heavier/thicker the cord is. Cords cannot exceed 10 feet in length. Only one appliance/item may be plugged into an extension cord; only one extension cord may be used per double outlet.

3. Only UL (Underwriters Laboratories) or ETL certified multi-plug adapters with circuit breakers are permitted to be possessed and/or used inside the residence halls. Mini-generators with circuit breakers that back-up devices or conserve power are prohibited.

4. Up to three appliances/items may be plugged into one multi-plug adapter per double outlet. The maximum wattage for a double outlet is 1500 watts.

5. Extension cords and multi-plug adapters may not be connected. Items may not be plugged into outlets/plugs contained in other items.

6. Air-freshener plug-ins (e.g. Glade TM plug-ins) with a built-in "outlet" may be used only if the outlet in the air-freshener is not used.

Note: Regulations concerning extension cords and multi-plug adapters are written in compliance with State Fire Codes and the engineering specifications of our various buildings.

G. Air Conditioners/Heaters

Residents are prohibited from installing air conditioners or ceiling fans in their rooms. Residents are prohibited from plugging AC units into any other outlet not designed specifically for the unit. Open coil space heaters are also prohibited. Other appliances/items are prohibited from being plugged into outlets designed specifically for AC use.

H. Residence Hall Decorations

1. "Live cut" trees (such as Christmas Trees) are prohibited in the residence halls.

2. Strands of lights (Holiday Lights) may be used in residence hall rooms but are prohibited from being plugged into each other to create a string of lights.

3. Flags, banners or other cloth/flammable decorations are prohibited from being hung on and/or from the ceiling. All decorations must be adhered to the decorative strip provided for posting or if none is provided, decorations must not be higher on the wall than the door frame.

I. Refrigerators

Are permitted in resident rooms provided the following guidelines are met:

⇒ All refrigerators must be UL (Underwriters Laboratories) or ETL approved.
⇒ Door gaskets must be in good condition.
⇒ All refrigerators must be equipped with a (3) three prong grounded plug which must be plugged into the wall outlet.

Note: In cases in which the wall outlet is inaccessible, the refrigerator may be plugged into an extension cord that is ten feet in length or less, 14 gauge or thicker/heavier, and has room for only one item.

⇒ Unit amperage must not exceed 3.5 amps.
⇒ Unit size must not exceed 12 cubic feet.
⇒ Students must maintain refrigerators in a safe and sanitary condition.
⇒ Only 1 refrigerator per resident is permitted.

J. Barbecue Grills

Persons are permitted to use charcoal barbecue grills at a safe distance (15 feet or more) from all buildings. The use of grills prohibited under any covered walkways, landings, or balconies. Residents are responsible for attentive supervision and proper use of all grills while cooking.
K. Lamps
All “floor style” halogen lamps are prohibited in residence halls. Halogen lamps specifically designed and marketed as desk lamps that have a bulb that is fully unexposed behind a solid glass casing that is unable to be tampered with and is at 50 watts or less are acceptable. Only UL (Underwriter’s Laboratories) or ETL approved lamps can be used in the residence halls.

L. Personal Care Electrical Devices
Hair/blow dryers, curling irons, straightening irons, and other personal care electric devices must be plugged directly into the outlets.

M. Sprinklers
Residents are prohibited from hanging items from, cover, or otherwise tamper with fire sprinkler devices.

P.20. Firearms, Weapons, Dangerous Chemicals

A. The possession of firearms and/or other weapons, including dangerous chemicals, is prohibited by University regulation and/or the University’s Student Code of Conduct. Weapons used as decoration and storage of weapons are prohibited in the residence halls. No exceptions to this policy are made for participation in special classes (e.g., archery, fencing, or ROTC). Any weapon or firearm on University property, if permitted by law, must be registered and stored at the University of Florida Police Department.

B. The use or possession of toy guns or weapons, which resemble real weapons, is prohibited. Toy guns clearly marked with bright colors (e.g., nerf-type guns, water guns) are permitted for storage in housing facilities. Toy guns meeting this criteria must be seen out in the open at all times and never used within residence halls.

C. Flammable liquids, solvents, and other dangerous chemicals (including but not limited to gasoline, kerosene, lighter fluid, propane, pressurized gas, laboratory chemicals, etc.) are prohibited from storage in resident rooms or living areas, including outside storage closets in the Keys Residential Complex. Residents are permitted to store charcoal in rooms or living areas, as long as it is not “presoaked” charcoal.

Residence Hall Fire Safety Inspections
Residence Hall Fire Safety Inspections are conducted during the first few weeks of most semesters. During this process, appropriate residence hall staff members will enter rooms in teams of two to look for improper items and items used improperly.

Staff members perform these inspections in accordance with specified procedures and are acting under the authority granted to them in conjunction with the terms and conditions of the Residence Hall Contract (Agreement) that you and/or your parent(s)/guardian(s) signed.

Advance notice of inspections is always provided via various methods of publicity. Such notice includes the time and date of the inspection. Residents are always encouraged to check with staff members ahead of time regarding any questions about what is permitted with regards to fire safety rules and regulations.

During fire safety inspections, staff members may enter rooms without your presence and improper items may be confiscated and/or items may be unplugged in an attempt to create a safe environment. In some cases, if you are not present during the inspection, staff members may return to your room when you are present to perform some parts of the inspection. In all such cases, staff act within the performance of their duties as specified and allowed by the University. After performing a first inspection, staff members may return to the room to perform a follow-up inspection within 24 to 48 hours.

If violations of Fire Safety requirements are discovered during inspections (or at other times) residents may be subject to University Conduct Action. Residents are encouraged to talk with roommates regarding fire safety practices and related behavioral issues. Depending on the circumstances, all residents living in a room, suite, or apartment can be held accountable for violations that are discovered within the room.

Residents with disabilities should notify appropriate hall staff in advance so additional assistance during emergencies can be arranged. Students are responsible for being aware of fire evacuation route.
P.21. Bicycles

A. Bicycles can only be parked at designated bike racks and within resident rooms. Bicycles must not be parked in walkways, hallways, stairways, or entranceways. Illegally parked bicycles will be impounded at the campus police station.

B. Residents and their guests are prohibited from riding bicycles within the residence halls or on covered pedestrian walkways.

P.22. Recreational Wheeled Devices

The use of recreational wheeled devices (including, but not limited to skateboards, hoverboards, kick scooters, roller skates, or in-line skates) is prohibited anywhere in the residence halls, including stairwell towers. Persons may use these devices on walkways adjacent to the residence halls for transportation only (i.e., no acrobatics) and with due regard for pedestrian rights.

P.23. Motorized Vehicles

A. Residents shall operate all motorized vehicles in compliance with state and local laws, as well as University regulations. Motorized vehicles must be parked in designated areas, and under no circumstances are they permitted in buildings, on grass, pedestrian walkways, or patio areas.

B. Speed limits on housing premises shall be observed as designated.

C. Residents are required to obtain and display appropriate decals or other identification devices for all vehicles owned and parked in residence hall areas as required by University of Florida Traffic and Parking Services.

D. Residents are prohibited from performing vehicle maintenance or repairs on University premises, including parking lots and adjacent areas.

Note: Illegally parked vehicles will be impounded at the UFPD.

P.24. Posting Signs and Information in Public Areas

Public posting is permitted through message boxes and public access bulletin boards in the area offices and is not restricted. The Department of Housing and Residence Education reserves the right to limit the numbers of materials posted per event or organization to ensure equitable access to limited bulletin board space. Posters are not permitted on walls, doors, or windows.

Access to all other bulletin boards is restricted to residence hall staff.

Chalking or spray painting in, around, outside, or on the University residence halls and sidewalks is prohibited.
P.25. Solicitation

Any personal or commercial solicitation (including door-to-door sales and distribution of advertisements) within the residence halls is prohibited. Violators should be reported to the area office. Residents of registered or sponsored student organizations may use public and commons areas with approval from appropriate area staff. Guidelines and approval forms are available at the Main Housing Office. Residents are prohibited from pursuing any business on the premises or in the Residence Halls.

P.26. Telephone, Antennas, & Cable TV

Splicing into existing television cables or splitting or splicing into data cables or outlets, wrapping TV cable, sharing cable, or otherwise adding to existing cable is prohibited. Setting up unauthorized wireless access points is prohibited. Tampering with telephone hardware is prohibited. Residents are also prohibited from setting up outside antenna systems, satellite systems, or other similar systems.

P.27. Community Relationship and Responsibility

By agreeing to become a part of the on campus residence hall housing community, each resident is held to expectations for conduct set forth in the Department of Housing and Residence Education Community Standards and the University of Florida Code of Student Conduct.

Residents who knowingly protect another who committed a violation or encourage violations by others may be held accountable for and/or share the responsibility for those actions.

NOTE: Residents are asked to report any crime or behavior that is disruptive to the living/learning environment that they have witnessed or have knowledge of to University Police, hall staff, and/or a University Official.
The following standards have been developed to create a productive and safe living environment in the Graduate and Family Housing community. In accepting his/her apartment assignment, a resident agrees to abide by these standards. All residents are responsible to abide by the Department of Housing and Residence Education Graduate and Family Housing Community Standards and the University of Florida Student Code of Conduct.

P.28.01. Alcohol

Note: Please see the Student Code of Conduct for the complete listing of regulations regarding alcohol at [http://www.dso.ufl.edu/sccr/](http://www.dso.ufl.edu/sccr/)

A. No resident or guest may possess open containers or consume alcoholic beverages outside his/her apartment or in common areas, such as courtyards, by the pool, or outside the Village commons buildings.

B. Residents who wish to reserve Graduate and Family Housing commons rooms for events at which alcohol will be served are required to schedule a meeting with the Area Coordinator/Assistant Director where the event is to be hosted seven (7) days prior to the event in order to ensure that all procedures for the event are followed and to complete an Alcohol Registration form.

P.28.02. Apartment and Common Area

A. Each resident is responsible for the proper care and cleanliness of his/her apartment and areas outside the entrances to his/her apartment. Residents are required to maintain areas in and around their apartment in a neat and orderly condition including, but not limited to yards, walkways, covered "breezeways," and porch areas. B. All residents using the commons room are responsible for returning the area to a condition approved by Housing Staff when use of the particular area has concluded. This may require tasks that include, but are not limited to cleaning the stoves, ovens, and sinks; sweep and mop the floor; and emptying the trash. Residents failing to comply may be assessed charges for cleaning and/or damage.

C. All residents must properly dispose of trash, recyclables, boxes, etc. in the appropriate dumpster or recycling con-

Continued next page
A. Washing Machines – portable washing machines are ONLY permitted in ground floor apartments. The wash tub/basin/container cannot exceed 2.1 cubic feet of volume. The machine must be registered with your Village Office.

B. Dryers of any type are NOT allowed in any Graduate and Family Housing apartments.

C. Waterbeds – are prohibited in Graduate and Family Housing apartments.

D. Items restricted in UPSTAIRS apartments include all washing machines, freezers, pianos, and fish tanks 15 gallons or larger.

E. No personal dishwashers are permitted in apartments. Only dishwashers provided by housing staff should be in apartments.

F. Exercise equipment is permitted in Village communities; however, residents may be directed to remove exercise equipment depending on noise, size, and weight of equipment. Please check with your Village Office if you have questions.

### Apartment Cleanliness Condition Inspection

Housing and Residence Education strives to offer safe and clean apartments. Once an apartment is occupied, it is the resident’s responsibility to keep the unit clean. Each apartment will be entered by staff annually to evaluate the cleanliness and functionality of the apartment. The entire apartment will be inspected (ceilings, walls, floors, fixtures, appliances, etc.). If there are concerns noted during the inspection, the resident will be asked to clean the areas of concern by a specified date and time. If the concerns are not remedied, the resident may be billed for the cost to have the apartment cleaned or the resident may be asked to vacate Graduate and Family Housing.

---

**P.28.04 Automobiles, Motorcycles, Mopeds, Scooters, Boats, & Trailers**

A. Residents shall operate all motorized vehicles in compliance with state, local, and University regulations. University regulations include a prohibition against driving or parking motorized vehicles anywhere except on paved surfaces clearly marked as being intended for travel or parking. All motorized vehicles are prohibited from being in the interior of a Graduate and Family Housing community.

B. Residents are required to obtain and display appropriate decals or other identification devices for all vehicles owned and kept in Graduate and Family Housing areas as required by University of Florida Traffic and Parking Services. Parking motorized vehicles in the village interior, sidewalks, lawns, and breezeways is prohibited. Unauthorized parked cars or cars parked in prohibited areas may be ticketed or towed.

C. Residents shall not perform vehicle maintenance or repairs on University premises, including parking lots and adjacent areas.

D. Residents are required to park scooters, mopeds, and motorcycles on the provided pads or utilize a kickstand plate at all times.
P.28.05. Bicycles

A. Bicycles may only be parked and locked to designated bike racks. Bikes are not to be secured to stairwells, handrails, fences, trees, or stairs.

B. Residents are permitted to store bicycles inside their apartments. Such bicycles cannot contain any parts that use or contain fuel or other flammable liquids.

C. Abandoned bicycles, bicycle parts, and bicycles used as parts are not to be stored in the Villages either in the designated bike racks or breezeways. Bike racks are reserved for residents with working bicycles. Illegally parked bicycles and those abandoned will be removed per University of Florida Police Department policy and disposed of by UFPD.

P.28.06. Communicable/Controlled Illnesses

Residents must immediately report to the area Village Office any infections or contagious diseases occurring within the apartment villages to Graduate and Family Housing staff.

P.28.07. Construction

A. Residents are required to obtain express written permission from the Graduate and Family Housing Assistant Director prior to doing any modification or building crafts in or around his/her assigned apartment or inside the Village community. Graduate and Family Housing reserves the right to refuse any modification to any apartment or apartment building and to charge the resident for any damages that occur.

B. Painting is not permitted anywhere in Graduate and Family Housing.

P.28.08. Destroying, Damaging, or Tampering with Property

Damage to University premises or property, or property of any other person, is prohibited. Residents may be held responsible (financial or otherwise) for damages to University property.

P.28.09 DHNET Internet Services

All users of DHNet Internet Services must abide by the rules contained in the UF Acceptable Use Policy (AUP) found at: http://www.it.ufl.edu/policies/aupolicy.html and the DHNet Acceptable Use Policy found at: https://www.dhnet.ufl.edu/policies/AUP/. The Department of Housing and Residence Education uses monitoring appliances to enforce the terms of the AUP and these Community Standards.

The primary purpose of this network is to support students’ educational goals, and to build an active, virtual community for our residents. Participating in prohibited activities may result in revocation of DHNet Internet Service without refund and possible University conduct action and/or criminal charges. In support of these goals, the following activities are prohibited:

A. Allowing unauthorized persons access to DHNet. This includes using another person's access credentials to gain access to DHNet Internet Services.

B. Using DHNet Internet Services directly for commercial use.

C. Operating unauthorized servers. For example: email, FTP, www, game, unapproved P2P, or any program that makes your computer a server (just because an application is commercial does not mean it is permitted). Exceptions to this rule may be granted by Housing and Residence Education Network Administration for the purpose of supporting a documentable academic need.

D. Sharing copyrighted files and software when using DHNet Internet Services unless one is the direct copyright holder doing so in the pursuit of a documentable academic need.
E. Obtaining copyrighted materials without proper authorization is prohibited.

F. Remotely connecting to a device connected to DHNet from another connection, including the University network. Connecting to a device located on another network from your device located on DHNet Internet Services is permitted, including but not limited to connecting to a lab computer from your residence hall computer.

G. Attempting to damage or disrupt networking services, or attempting to use security tools to catalog the network or other users.

H. Using DHNet Internet Services, the University’s campus-wide network, or related resources in the commission of a crime.

I. Any violations of the Department of Housing and Residence Education Acceptable Use Policy found at: https://www.dhnet.ufl.edu/policies/aup/.

P.28.10. Windows & Window Screens, Objects from Windows, & Restricted Areas

A. Tampering with, opening, or removing screens is prohibited. Residents will be held responsible (financial or otherwise) if Housing and Residence Education staff must replace the screens.

B. Residents may not climb through windows.

C. Throwing, pouring, or dropping anything (including keys) from and/or at windows, balconies, ledges, or landings is strictly prohibited.

D. Persons are not permitted at any time to be on roofs and ledges or to place objects on these areas. Climbing on any exterior building wall or similar structure is not permitted.

E. Residents are not permitted to place newspaper, foil, or other material to cover windows in Graduate and Family Housing. Solicitations and alcohol advertisements/signage must not be placed in windows.

P.28.11. Failure to Comply

A. Residents and their guests must present proper identification when requested to do so by identified Housing and Residence Education staff.

B. Residents are required to schedule and/or maintain appointments with staff members when asked to do so in conjunction with the staff member’s duties.

C. Residents must abide by the terms and conditions set forth in the Graduate and Family Housing Contract.
**A. Evacuation**
Immediate evacuation when an alarm sounds, and/or emergency flashing lights have been activated, and/or when instructed to do so by appropriate staff is mandatory. Re-entry into a building before receiving confirmation from appropriate staff, UFPD, the fire department, or other emergency personnel is prohibited. Re-entry is not permitted while the alarm is sounding.

**B. Cooking**
Residents and their guests must never leave their food items unattended on the stove, in the oven, in the microwave, or other cooking devices. Persons are responsible for the proper use of cooking appliances and attention to food items while using the appliances and will be held responsible for any damages that may occur.

**C. Stovetop/Backsplash & Range Hoods**
Must be free of flammable items such as cardboard, cloth, plastic wrap, aluminum foil, and newspapers. Burner trays and range hoods are not to be covered with any material.

**D. Air Conditioners - Corry Residents Only**
Corry Village residents in non-renovated units may be able to supply their own air conditioners. Residents must secure approval from the Village Area Coordinator/Assistant Director. Installation must be performed by Housing and Residence Education staff and there is a charge for installation.

**E. Heaters**
Personal heaters, including but not limited to open coil space heaters, radiant heaters, or kerosene heaters are not permitted.

**F. Barbecue Grills**
Persons are permitted to use barbecue grills at a safe distance (15 feet or more) from all buildings. The use of grills is not permitted under any covered walkways, landings, or balconies. Grills must be attended by the resident while lit and in use, and/or still hot to the touch. Grills not in use can be stored on the ground floor outside buildings as long as emergency exit access is clear. Propane grills are allowed as long as the propane container is under 15 pounds. The container can may be stored inside the apartment away from electrical appliances, direct sunlight, and heat sources.

**G. Lamps**
All “floor style” halogen lamps are prohibited in Graduate and Family Housing apartments. Halogen lamps specifically designed and marketed as desk lamps that have a bulb that is fully unexposed behind a solid glass casing that is unable to be tampered with and is at 50 watts or less are acceptable. Appropriate Village and/or maintenance staff shall decide if a halogen lamp meets qualifications. **Only UL (Underwriter’s Laboratories) approved lamps can be used in the residence facilities.**

**H. Candles and Incense**
Candles and incense must be supervised by residents. Residents are required to be present in the room in which candles and incense are in use. Candles and incense left unattended will be extinguished by staff.

**I. Fire Safety Devices**
Residents are not permitted to hang items from, cover, or otherwise tamper with fire sprinkler devices, smoke detectors, fire extinguishers and other items that serve as a safety precaution to prevent fires.
P.28.13. Firearms, Weapons, & Dangerous Chemicals

A. The possession of firearms and/or other weapons, including dangerous chemicals, is prohibited by University regulation and/or the University’s Student Code of Conduct. Weapons used as decoration and storage of weapons are not permitted in the Villages or apartments. No exceptions to this policy are made for participation in special classes (e.g., archery, fencing, or ROTC). Any weapon or firearm on University property, if permitted by law, may be registered and stored at the University of Florida Police Department.

B. The use or possession of toy guns or weapons which resemble real weapons is not permitted. Toy guns clearly marked with bright colors (i.e. nerf-type guns, water guns) are permitted for storage in housing facilities. Toy guns meeting these criteria must be seen out in the open at all times and never used within the Villages.

C. Flammable liquids, solvents, and other dangerous chemicals (including but not limited to gasoline, kerosene, lighter fluid, propane, pressurized gas, laboratory chemicals etc.) may not be stored in resident rooms, apartments or living areas including outside storage closets and breezeways. Residents are permitted to store charcoal in apartments or living areas as long as it is not “presoaked” charcoal.


Gardening is prohibited in Graduate and Family Housing Villages. Residents in Maguire and UVS Villages that were contracted with Housing and Residence Education prior to July 1, 2015 may register a flower garden with the Village Office. Any registered garden is subject to inspection and permission to garden can be revoked if not properly maintained by the resident.

Quiet Hours in all Graduate and Family Housing communities are 10 pm-8 am, 7 days a week. Courtesy Hours are 24 hours a day/7 days a week. Commons Room, Basketball Courts, and Picnic/Gazebo areas – no outside activities or noise after 10 pm.

P.28.15. Guests

Guests are defined as any person or persons not permanently assigned to a resident’s apartment. Any guest staying over 72 hours requires written approval from the Village Office three (3) days before the visit. Guests are required to follow all policies and procedures as if they were residents of the apartment. Residents are responsible for the behavior and actions of their guests and will be held accountable. It is the contracted resident’s responsibility to ensure the guests are aware and understand the Community Standards. Village professional staff reserve the right to deny guests based on facilities issues, length of stay, and prior behavioral history.

P.28.16. Laundry

A. Residents must dry clothes in a designated laundry room or by open-air drying inside their apartment.

B. Drying clothes on fences, railings, breezeways, or on adjacent apartment building areas is not permitted. Outside clothes drying is only appropriate on approved designated clotheslines.

C. Residents must adhere to the Laundry Room Etiquette Rules posted in area laundry rooms.

P.28.17. Locks

A. Tampering with or damaging interior or exterior door lock mechanisms, access cards, and access card readers is prohibited. Additional locks may not be added to doors or other University property or equipment.

B. Residents must not store keys outside their apartment using realtor lock boxes, magnetic key storage, or hiding keys within garden and plant statues.

P.28.18. Noise

Residents are not permitted to conduct or permit loud parties or activities in his/her apartment, or to create disturbances unknowingly of an everyday nature, which would cause annoyance or discomfort to other residents in any manner. Note: Examples include but are not limited to cleaning the apartment past quiet hours, running loud appliances, moving furniture, etc.
## P.28.19. Operation of Business

A. Residents are not allowed to pursue any business on the premises or in the apartment units. The apartment unit should be used solely as a residence.

B. Residents are not permitted to use the premises for any illegal purposes.

C. Residents may not inscribe or affix any sign, advertisement, or other notice to any part of their apartment or on the outside of any Graduate and Family Housing building.

### P.28.20. Community Relationship & Responsibility

Residents must comply with the Community Standards of each Graduate and Family Housing area. By agreeing to become a part of the on campus Village community, each resident is held to expectations for conduct set forth in the Department of Housing and Residence Education Community Standards and the University of Florida Code of Student Conduct.

Residents who knowingly protect another who committed a violation or encourage violations by others may be held accountable and/or share the responsibility for those actions.

*Note: Residents are asked to report any crime or behavior that is disruptive to the living/learning environment that they have witnessed or have knowledge of to University Police, Village staff, and/or a University Official.*

### P.28.22. Pest Control

A. Pest control services are periodically performed by appropriate Department of Housing and Residence Education staff. Residents must allow appropriate staff to enter apartments for pest control inspection and control purposes unless a prior medical exception has been filed at the office.

B. No outside pest control services are permitted. Including purchased products such as bug spray, insect bombs, and insect traps.

C. It is the responsibility of animal owners to assure the welfare of their animals during pest control services.

D. It is the responsibility of residents to immediately report any infestation (roaches, ants, bed bugs, etc.) in his or her apartment or apartment building.

*Note: Department of Housing and Residence Education personnel visit every apartment four times a year to provide pest control service. Ants, bees, wasps, and other insects are all part of the natural environment of Graduate and Family Housing. When wasps’ nests, large anthills in playground areas, or other insect problems outside apartments are observed, complete a Maintenance Request form (“iService”). Please notify Village Staff of any and all pest control issues as they arise.*

### P.28.22. Pets

**NOTE: In accordance with state and federal law, Service Animals and Assistance Animals will be permitted in the Village areas. All residents needing a service or assistance animal should contact the Village staff for more information.**

A. Residents must use the Pet Policy Agreement form, and obtain prior written approval from the Area Coordinator in order to possess the following pets within the residence facilities: fish, hamsters, gerbils, lizards (no iguanas) that are maximum length of 6 inches using the Snout to Vent Method, salamanders (certified non-poisonous), frogs (certified non-poisonous), geckos, and chinchillas. No other type of animal (regardless of similarity to those listed above) is permitted.

B. Residents are responsible for the proper care and cleanliness of their pet. Approved pets must be kept in a cage at all times. All pets will be kept in standard cages.
P.28.23. Occupant Responsibilities

Residents are responsible for and will be held accountable for the behavior of their (non-student) spouse/family members. Residents must inform the authorized occupant(s) of Housing and Residence Education and University policies and of any scheduled work to be done in their apartment (smoke detector checks, ac filter changes, cleanliness checks, etc.).

P.28.24. Posting Signs and Information in Public Areas

A. Residents are not permitted to display placards, posters, banners, or materials of a similar type in their apartments.

B. Residents are prohibited to post posters, or materials of a similar type, on walls, doors, or windows outside the apartment buildings.

C. Access to Administrative Notices Only Bulletin Boards is restricted to staff.

P.28.25. Security

Keys are only issued to residents listed on the Graduate and Family Housing contract. Residents are required to report any lost or stolen keys. Apartment keys may be issued to children 12 and older only through a written request by the parent and after a review of the request. Housing reserves the right to restrict the issue of apartment keys to a minor.

Residents are prohibited to duplicate or share keys or to give their keys to a guest.

Occupants cannot prohibit Authorized University Housing Personnel to enter, without notice, any part of the dwelling unit during reasonable hours for the purpose of making safety evaluations regarding persons or property, apartment improvements, or repairs to any part of such dwelling unit; or when authorized personnel have reasonable belief that a violation of a University regulation, local ordinance, state or federal statute is in progress; and/or for other emergency purposes.

Note: “Authorized University Housing Personnel” include but are not limited to student staff such as Community Assistants as well as other full-time professional staff such as Assistant Directors of Housing, Residence Directors, Area Coordinators, Associate Directors of Housing, and the Director of Housing.
P.28.26. Solicitation

Any personal or commercial solicitation (including door-to-door sales and distribution of advertisements) within Graduate and Family Housing areas is prohibited. Residents are encouraged to report violations to the Village Office or call the University of Florida Police Department at (352) 392-1111. Residents or registered student organizations may use public and commons areas with approval from the Housing and Residence Life Education professional staff.

P.28.27. Tobacco

A. Pursuant to UF-2.022 of the University of Florida Regulations, tobacco use, either by smoking or other means, is prohibited in all areas of the University campus.

“Smoking” means inhaling, exhaling, burning, carrying or possessing any lighted tobacco product, including cigarettes, cigars, pipe tobacco, shisha and any other lighted tobacco products. This also includes smoking any lighted substance, including but not limited to cloves, spices, incense, herbs, and illicit drugs.

“Tobacco use” means the personal use of any tobacco product, whether intended to be lighted or not, including the use of an electronic cigarette or any other device intended to simulate smoking; and the use of smokeless tobacco, including snuff, chewing tobacco, smokeless pouches, any other form of loose-leaf, smokeless tobacco and the use of unlit cigarettes, cigars, and pipe tobacco.

B. Possession and/or use of hookahs is prohibited in and around the adjacent property of the Villages.

P.28.28. Subleasing

A. Residents are not permitted to transfer possession, lease, or sublet the premises nor give accommodations to roomers, boarders, lodgers, or family members except as specified on the contract. All individuals living in the apartment must be on the housing contract. Any guests staying longer than 72 hours must be registered.

B. Roommates—Unapproved roommates are not permitted in Graduate and Family Housing.
Residents shall not erect, install, or set-up electronic systems including, but not limited to television antennae, wireless transmitters, or satellite dishes of any kind in, on, over, or through any common area of the apartment building. Common areas include, but are not limited to, hallways, roofs, patios, walkways, and exterior walls and floors.

P.28.30. Telephone, Antennas, Satellite Dishes, and Cable TV

Residents will comply with all rules associated with swimming pools in Graduate and Family Housing.

A. Children under the age of 16 are permitted to be inside the fenced area of the pool only if under the active supervision of another person inside the fenced area of the pool. This supervising person must be at least 18 years of age.

B. All children who are not toilet trained are required to wear plastic pants over any bathing suit bottoms or other clothing. All babies in diapers must wear plastic pants to cover the diaper or diapers designated for swimming.

C. All residents and guests inside the pool area must obey any posted rules concerning the use of the pool.

D. Pool gates must be closed at all times to protect young children from entering pool area.

E. No food or drink (except water in a plastic container) is permitted within the pool fenced area.

P.28.31. Unsupervised Children

Children must be actively supervised by an adult at all times. Housing staff will report any unsupervised children who are disruptive to the community to the family of the child and Area Coordinator. Multiple instances may result in conduct action for the contracted resident.
P.29.01. Alcohol

Note: Please see the Student Code of Conduct for the full alcohol regulations at www.dso.ufl.edu/sccr/

No person may possess open containers or consume alcoholic beverages outside his/her apartment or in public areas, such as by the pool or outside the Continuum buildings. Alcohol is permitted by the grill area and inside the rec room only. All other codes and standards governing alcohol at the University of Florida along with state, federal, and local laws shall be followed and enforced.

P.29.02. Apartment and Common Area

A. Each resident is responsible for the proper care and cleanliness of their apartment and areas outside the entrances to their apartment and common areas. Common areas include but are not limited to patios, landings, pool and hallways are governed by the Continuum. Residents are prohibited from placing personal property or decorations outside the apartment.

B. All residents using any common areas are responsible for returning the area to a condition approved by the Continuum Staff when use of the particular area has concluded. The required tasks may include, but are not limited to, moving furniture and emptying the trash.

C. All residents must properly dispose of trash, recyclables, boxes, etc. in the designated receptacle. Personal trash may not be left or disposed of in public areas.
P.29.03. Appliances/Furniture

A. Installation of washing machines, dryers, dishwashers, air conditioners, or other appliances in the Continuum is prohibited.

B. Waterbeds are prohibited in the Continuum Community.

P.29.04 Motorized Vehicles

A. Residents shall operate all motorized vehicles in compliance with state and local laws, and University regulations.

B. Parking and driving motorized vehicles on sidewalks, lawns, patios, and breezeways is prohibited.

C. Residents shall not perform vehicle maintenance or repairs on Continuum property, including, but not limited to, parking lots, garages and adjacent areas.

D. Except for automobiles, no vehicles (including, without limitation, boats and boat trailers, campers, travel trailers, utility trailers, commercial vehicles, and motor homes) may be parked on the Continuum property.

P.29.05. Bicycles

A. Bicycles may only be parked and locked to designated bike racks. Bikes are not to be attached to stairwells, handrails, fences, trees, or stairs. Bicycles found attached to anything besides a designated bike rack will have its lock destroyed at the bike owner’s expense, and the bike will be removed.

B. Residents are permitted to store bicycles inside their apartments. Such bicycles cannot contain any parts that use or contain fuel or other flammable liquids.
P.29.06. Communicable/Controlled Illnesses
Residents must immediately report to the Continuum Office any infections or contagious diseases occurring within the apartment.

P.29.07. Construction
Painting, contact paper, wallpaper, driving nails, and attaching mirrors are prohibited anywhere in the Continuum Community, including interior and exterior areas.

P.29.09. Windows, Screens, and Restricted Areas
A. Tampering with, opening, or removing screens is prohibited.
B. Throwing, pouring, or dropping anything from and/or at windows, balconies, ledges, or landings is strictly prohibited.
C. Residents may not climb through windows. Persons are prohibited at any time to be on roofs and ledges or to place objects on these areas. Climbing on any exterior building wall or similar structure is prohibited.
D. Residents are prohibited to place newspaper, foil, or other material to cover windows. Solicitations and advertisements/signage should not be placed in windows.

P.29.08. Destroying, Damaging, or Tampering with Property
Damage to Continuum premises or property, or property of any other person, is prohibited. Persons may be assessed charges for damages.

P.29.10. Failure to Comply
A. Residents and their guests must present proper identification when requested to do so by identified Continuum and/or Housing and Residence Education staff.
B. Students are required to schedule and/or maintain appointments with staff members when asked to do so in conjunction with the staff member’s duties.
C. Residents must abide by the terms and conditions set forth in the Continuum Apartments contract and its addendums.
P.29.11. Fire Safety

A. Evacuation—Residents must evacuate immediately when an alarm sounds, and/or emergency flashing lights have been activated, and/or when instructed to do so by appropriate staff. Re-entry into a building before receiving confirmation from appropriate staff, police officers, the fire department, or other emergency personnel is prohibited. Re-entry is prohibited while the alarm is sounding.

B. Cooking—Residents should not leave their food items unattended on the stove or in the oven at any time. Residents are responsible for the proper use of approved cooking appliances and attention to food items while using the appliances and will be responsible for any damages that may occur.

C. Heaters—Open coil space heaters, radiant heaters, or kerosene heaters are prohibited.

D. Barbecue Grills—No grill of any kind is allowed in or outside of the apartment unit. Grills are provided in designated areas only by the Continuum.

E. Lamps—All halogen lamps are prohibited in apartments.

F. Candles and Incense—Candles and incense must be supervised by residents. Residents are required to be present in the room in which candles and incense are in use. Candles and incense left unattended will be extinguished by staff.

G. Sprinklers—Residents are prohibited from hanging items from, covering, or otherwise tampering with fire sprinkler devices.

H. Holiday Decorations—Live-cut trees are prohibited. Only artificial trees and wreaths are permitted.

P.29.12. Firearms, Weapons, and Dangerous Chemicals

A. The possession of firearms and/or other weapons, including dangerous chemicals, is prohibited by University of Florida regulation and/or the University of Florida’s Student Code of Conduct and is also prohibited in the Continuum. Weapons used as decoration and storage of weapons are prohibited in the Continuum. No exceptions to this policy are made for participation in special classes (e.g., archery or ROTC). Any weapon or firearm, if permitted by law, must be registered and stored at the University of Florida Police Department or ROTC building as appropriate.

B. Possession, storage, and/or use of toy guns which resemble real weapons are prohibited.

C. Flammable liquids, solvents, and other dangerous chemicals (including but not limited to gasoline, kerosene, lighter fluid, propane, pressurized gas, laboratory chemicals etc.) are prohibited from storage in resident rooms, apartments or living areas including outside storage closets.

P.29.13. Guests

Guests are defined as any person or persons not permanently assigned to a resident’s apartment. Any guest staying over 72 hours requires written approval from the Continuum Office three (3) days before the visit. Guests are required to follow all policies and procedures as if they are residents of the apartment. Residents are responsible for the behavior and actions of their guests and will be held accountable. It is the contracted resident’s responsibility to ensure guests are aware of and understand the Community Standards. Continuum staff reserve the right to deny guests based on facilities issues, length of stay, and prior behavioral history.
P.29.14. Laundry
Drying clothes on clotheslines, railings, and breezeways or on adjacent apartment building areas is prohibited.

P.29.15. Locks, Keys, & Security
A. Tampering with or damaging lock mechanisms and access cards/fobs is prohibited. Additional locks may not be added to doors or other Continuum property or equipment.
B. Keys are only issued to residents listed on the Continuum contract. Residents are required to report any lost or stolen keys.
C. Residents are prohibited from duplicating or sharing keys or giving their keys to a guest.

P.29.17. Occupant Responsibilities
Residents are responsible for and will be held accountable for the behavior of their spouse/family members or other overnight guests. Residents must inform the authorized occupant(s) of Housing and Residence Education and University policies.

P.29.18. Operations of Business
A. Residents are prohibited from pursuing any business on the premises or in the apartment units. The apartment unit should be used solely as a residence. Examples of business operations include, but are not limited to, babysitting, swimming lessons, automobile repair, etc.
B. Residents are prohibited from inscribing or affixing any sign, advertisement, or other notice to any part of their apartment or on the outside of any Continuum building.

P.29.19. Pest Control
A. Pest control services are periodically performed by appropriate staff for insect control purposes. Residents must allow appropriate staff to enter rooms for pest control inspection and control purposes unless a prior medical exception has been filed at the office. No outside pest control services are permitted.
B. It is the responsibility of pet owners to assure the welfare of their animals during pest control services.
P.29.20. Pets

A. Pets and/or animals are permitted on the Continuum property, subject to community manager’s approval. Prior authorization is obtained by request in the community manager’s office.

B. No other pets and/or animals are permitted on the Continuum property, regardless of length of stay.

C. Residents are required to use a leash or other type of restraint when walking pets.

P.29.21. Posting Signs and Information

A. Residents are prohibited from displaying placards, posters, banners, or materials of a similar type in their apartments where they can be visible outside the apartments. Such items are also prohibited anywhere outside the apartment, on the Continuum property such as hallways, landings, stairways and patios.

B. Residents are prohibited from posting posters on walls, doors, or windows outside the buildings.

P.29.22. Solicitation

Any personal or commercial solicitation (including door-to-door sales and distribution of advertisements) within the Continuum is prohibited. Residents are encouraged to report violations to the Continuum Office.

P.29.23. Smoking/Tobacco

The Continuum is a tobacco-free facility. Smoking and the use of tobacco products are prohibited inside the buildings, common hallways, individual apartments, and within the pool and grill areas.

P.29.24. Subleasing

Residents are prohibited from transferring possession, leasing, or subletting the premises or giving accommodations to roomers, boarders, lodgers, or family members except as specified on the contractual agreement.

P.29.25. Swimming Pools

A. Children under the age of 16 are permitted to be inside the fenced area of the pool only if under the active supervision of another person, at least 18 years of age or older, inside the fenced area of the pool. Children under the age of 16 who are not supervised as required by this section will be considered to be an unsupervised child according to the University of Florida policy and the Department of Housing and Residence Education.

B. Residents may not host more than two guests at the pool at the same time.

C. All children who are not toilet trained are required to wear plastic pants over any bathing suit bottoms or other clothing. All babies in diapers must wear plastic pants to cover the diaper or utilize diapers designated for swimming.

D. No wading pools are prohibited from use in the Continuum Community.

E. All residents and guests inside the pool area must obey any posted rules concerning the use of the pool.

NOTE: Always keep pool gates closed to protect young children from entering the pool area alone. Pool hours and pool rules are posted. Keep pools clean and safe by following the rules.
Residents shall not erect, install, attach or set-up electronic systems including, but not limited to television antennae, wireless transmitters, or satellite dishes of any kind to the roof or exterior of any building.
Infinity Hall is privately owned and operated by Signet Enterprises. Signet Enterprises expects its residents to adhere to the following Community Standards, which have been developed to create a productive and safe living environment in the Infinity Hall community. This document serves as the set of expectations for living in the Infinity Hall residential areas including but not limited to rooms, suites, hallways, bathrooms, and private contracted spaces. In accepting their room assignment, a resident agrees to abide by the Infinity Hall Community Standards, the University of Florida Student Code of Conduct, all University of Florida Regulations, and all state and federal laws.

P.30.01. Student Room and Common Areas

A. Each resident is responsible for the proper care and cleanliness of their room and areas outside the entrances to their room and common areas. Common areas include but are not limited to patios, landings, and hallways are governed by Infinity Hall. Suites with shared living areas are expected to be kept clean the same as individual rooms.

B. Residents are prohibited from placing personal property or decorations outside of their unit and into the hallway.

C. All residents must properly dispose of trash, recyclables, boxes, etc. in the designated receptacle. Personal trash may not be left or disposed of in public areas.

D. Students must take reasonable steps in order to prevent or minimize the growth of mold and mildew within the Student’s Rooms. The Students shall (i) remove any visible moisture accumulation in or on the Student’s Rooms, including on walls, windows, floors, under the kitchen sink or in the pantry, ceilings and bathroom fixtures; (ii) mop up spills and thoroughly dry affected areas as soon as possible after a moisture occurrence; (iii) use exhaust fans in the kitchen and bathroom when necessary; and (iv) keep the climate and moisture in the Student’s Rooms at reasonable levels.

P.30.02. Appliances/Furniture

A. Installation of washing machines, dryers, dishwashers, air conditioners, or other large appliances in the facility is prohibited.

B. Students assume full responsibility for the furnishings in the Student’s Rooms and, at the end of the Contract period, agree to leave them in as good condition as when they were received, reasonable wear and tear excepted.

C. Students are prohibited from removing furniture, televisions, appliances, fixtures, and/or furnishings from the Student’s Rooms or Common Areas for any purpose.

P.30.03. Motorized Vehicles and Bicycles

A. Parking and driving motorized vehicles on sidewalks, lawns, patios, and breezeways is prohibited.

B. Bicycles may only be parked and locked to designated bike racks. Bikes are not to be attached to stairwells, handrails, fences, trees, or stairs.

C. Bicycles found attached to anything besides a designated bike rack will have its lock destroyed at the bike owner’s expense, and the bike will be removed.
P.30.04. Communicable/Controlled Illnesses

Residents will immediately report to the Signet staff any infections or contagious diseases occurring within the facility.

P.30.05. Construction

Painting, contact paper, wallpaper, driving nails, and attaching mirrors are prohibited anywhere in the Infinity Hall Community, including interior and exterior areas.

P.30.06. Destroying, Damaging, or Tampering with Property

Damage to Infinity Hall premises or property, or property of any other person, is prohibited. Persons may be assessed monetary charges for damages.

P.30.07. Windows, Screens, and Restricted Areas

A. Tampering with, opening, or removing screens is prohibited.
B. Throwing, pouring, or dropping anything from and/or at windows, balconies, ledges, or landings is strictly prohibited.
C. Residents may not climb through windows. Persons are prohibited at any time to be on roofs and ledges or to place objects on these areas. Climbing on any exterior building wall or similar structure is prohibited.
D. Residents are prohibited to place newspaper, foil, or other material to cover windows.

P.30.08. Failure to Comply

A. Residents and their guests must present proper identification when requested to do so by identified Infinity Hall and/or Housing and Residence Education staff.
B. Students are required to schedule and/or maintain appointments with staff members when asked to do so in conjunction with the staff member’s duties.
C. Residents must abide by the terms and conditions set forth in the Infinity Hall contract and its addendums.
P.30.09. Fire Safety

A. Evacuation—Residents must evacuate immediately when an alarm sounds, and/or emergency flashing lights have been activated, and/or when instructed to do so by appropriate staff. Re-entry into a building before receiving confirmation from appropriate staff, police officers, the fire department, or other emergency personnel is prohibited. Re-entry is prohibited while the alarm is sounding.

B. Cooking—Residents should not leave their food items unattended at any time while cooking. Residents are responsible for the proper use of approved cooking appliances and attention to food items while using appliances and will be responsible for any damages that may occur.

C. Cooking Appliances—Residents are allowed to use personal appliances as long as they are single units with sealed heating elements. Convenience items such as blenders, mixers, can openers and juicers are also permitted.

The following items are permitted, but may be used ONLY in kitchen areas: toaster ovens, electric hamburger cookers, waffle irons, ceramic sealed hot plates, hot plates with exposed coils, deep fryers, and counter-top electric grills without flames (e.g. “George Foreman TM” grills).

D. Heaters—Open coil space heaters, radiant heaters, or kerosene heaters are prohibited.

E. Barbecue Grills—No grill of any kind is allowed in or outside of the facility. Grills are provided in designated areas only by Signet.

F. Lamps—All halogen lamps are prohibited in rooms.

G. Candles and Incense—Candles and incense are strictly prohibited. No item that produces an odor can be used in the facility without written permission from Infinity Hall Staff.

H. Sprinklers—Residents are prohibited from hanging items from, covering, or otherwise tampering with fire sprinkler devices.

I. Holiday Decorations—Live-cut trees are prohibited. Only artificial trees and wreaths are permitted.

P.30.10. Guests

Guests are required to follow all policies and procedures as if they are residents of the facility. Residents are responsible for the behavior and actions of their guests and will be held accountable.

P.30.11. Laundry

Drying clothes on clotheslines, railings, and breezeways or on adjacent facility areas is prohibited.

P.30.12. Locks, Keys, & Security

A. Tampering with or damaging lock mechanisms and access cards/fobs is prohibited. Additional locks may not be added to doors or other Infinity Hall property or equipment.

B. Keys are only issued to residents listed on the housing contract. Residents are required to report any lost or stolen keys.

C. Residents are prohibited from duplicating or sharing keys or giving their keys to a guest.

D. Residents cannot prohibit Authorized Signet and University Housing Personnel to enter, without notice, any part of the dwelling unit during reasonable hours for the purpose of making evaluations, improvements, or repairs to any part of such dwelling unit; or when authorized personnel have reasonable belief that a violation of a University regulation, local ordinance, state or federal statute is in progress; and/or for other emergency purposes.
P.30.13. Noise
Residents are prohibited from conducting or permitting loud parties or activities in his/her room, or creating disturbances which could cause annoyance or discomfort to other residents in any manner.

P.30.14. Guest Responsibilities
Residents are responsible for and will be held accountable for the behavior of their spouse/family members or other overnight guests. Residents must inform the authorized occupant(s) of Housing and Residence Education and University policies.

P.30.15. Pest Control
Pest control services are periodically performed by appropriate staff for insect control purposes. Residents must allow appropriate staff to enter rooms for pest control inspection and control purposes unless a prior medical exception has been filed at the office. No outside pest control services are permitted. Students must maintain the Student’s Rooms in a manner that prevents the occurrence of an infestation of bed bugs and other pests.
### P.30.16. Smoking

Smoking is strictly prohibited within 25 feet outside the Infinity Hall buildings. Smoking is prohibited inside the common hallways and within the individual rooms. Smoking may only occur in areas designated by the Infinity Hall Staff.

### P.30.17. Firearms, Weapons, and Dangerous Chemicals

**A.** The possession of firearms and/or other weapons, including dangerous chemicals, is prohibited by University of Florida regulation and/or the University of Florida’s Student Code of Conduct and is also prohibited in the Continuum. Weapons used as decoration and storage of weapons are prohibited in the Continuum. No exceptions to this policy are made for participation in special classes (e.g., archery or ROTC). Any weapon or firearm, if permitted by law, must may be registered and stored at the University of Florida Police Department.

**B.** Possession, storage, and/or use of toy guns which resemble real weapons are prohibited.

**C.** Flammable liquids, solvents, and other dangerous chemicals (including but not limited to gasoline, kerosene, lighter fluid, propane, pressurized gas, laboratory chemicals etc.) are prohibited from storage in resident rooms, apartments or living areas including outside storage closets.

### P.30.18. Pets

Residents must use the Pet Policy Agreement form from the area office, and obtain prior written approval of roommates and residence hall staff beforehand in order to possess the following pets within the residence halls: fish, hamsters, gerbils, lizards (no iguanas) that are maximum length of 6 inches using the Snout to Vent Method, salamanders (certified non-poisonous), frogs (certified non-poisonous), geckos, and chinchillas. No other type of animal (regardless of similarity to those listed above) is permitted.

Residents are responsible for the proper care and cleanliness of their pet. Approved pets must be kept in a cage at all times. All pets will be kept in standard cages made of metal, plastic, or glass, not to exceed 3 ft. in length, 2 ft. in width, and 2 ft. in height.

No resident is permitted to have more than two approved animals within a residence. Abuse of animals is prohibited. All additional unapproved pets or animals are prohibited regardless of length of stay or visit.

During holiday breaks and intersession periods, all pets must be taken with the resident. Housing and Residence Education is not responsible for any pet that is left within a room.

### P.30.19. Solicitation

Any personal or commercial solicitation by outside businesses (including door-to-door sales and distribution of advertisements) within the residential areas is prohibited. Violators should be reported to the area office. Residents of registered or sponsored student organizations may use public and commons areas with approval from appropriate area staff. Guidelines and approval forms are available at the Main Housing Office. This does not apply to Infinity Hall residents acting in accordance within their entrepreneurial program.
P.30.20. Community Relationship and Responsibility

By agreeing to become a part of the on campus residence hall housing community, each resident is held to expectations for conduct set forth in the Department of Housing and Residence Education Community Standards and the University of Florida Code of Student Conduct.

Residents who knowingly protect another who committed a violation or encourage violations by others may be held accountable for and/or share the responsibility for those actions.

NOTE: Residents are asked to report any crime or behavior that is disruptive to the living/learning environment that they have witnessed or have knowledge of to University Police, hall staff, and/or a University Official.

P.30.21. DHNET Internet Services

All users of DHNet must abide by the rules contained in the UF Acceptable Use Policy (AUP) found at: http://www.it.ufl.edu/policies/aupolicy.html and the DHNet Acceptable Use Policy found at: https://www.dhnet.ufl.edu/policies/aup/. The Department of Housing and Residence Education uses monitoring appliances to enforce the terms of the AUP and these Standards.

The primary purpose of this network is to support students' educational goals, and to build an active, virtual community for our residents. Participating in prohibited activities may result in revocation of DHNet service without refund and possible University conduct action and/or criminal charges. In support of these goals, the following activities are prohibited:

A. Allowing unauthorized persons access to DHNet. This includes using another person’s access credentials to gain access to DHNet Internet Services.

B. Using DHNet Internet Services directly for commercial use.

C. Operating unauthorized servers. For example: email, FTP, www, game, unapproved P2P, or any program that makes your computer a server (just because an application is commercial does not mean it is permitted). Exceptions to this rule may be granted by Housing and Residence Education Network Administration for the purpose of supporting a documentable academic need.

D. Sharing your Ethernet LAN connection with more than one computer/device at the same time. This prohibits the use of network devices such as; hubs, switches, wireless access points and routers which would permit the user to connect more than one computer/device to the Ethernet LAN connection and share the port with others.

E. Sharing copyrighted files and software when using DHNet Internet Services unless one is the direct copyright holder doing so in the pursuit of a documentable academic need.

F. Obtaining copyrighted materials without proper authorization.

G. Remotely connecting to a device connected to DHNet Internet Services from another connection, including the University network. Connecting to a device located on another network from your device located on DHNet Internet Services is permitted, including but not limited to connecting to a lab computer from your residence hall computer.

H. Attempting to damage or disrupt networking services, or attempting to use security tools to catalog the network or other users.

I. Using DHNet Internet Services, the University's campus-wide network, or related resources in the commission of a crime.

J. Any violations of the Department of Housing and Residence Education Acceptable Use Policy found at https://www.dhnet.ufl.edu/policies/aup/.
A. Causing Physical or Other Harm to Any Person

1. Conduct causing physical injury or endangering another’s health or safety, which includes, but is not limited to, acts of physical violence, assault, and relationship or domestic violence.

2. Actions causing physical injury or that actually cause (and would cause a reasonable person) severe emotional distress, or endangering one’s own health or safety. Also refer to University of Florida Regulation 4.036.

B. Sexual Assault and Sexual Misconduct

1. Sexual assault. Any sexual act or attempt to engage in any sexual act with another person without the consent of the other person or in circumstances in which the person is unable, due to age, disability, or alcohol/chemical or other impairment, to give consent.

2. Sexual misconduct. Any intentional intimate touching of another without the consent of the other person or in circumstances in which the person is unable, due to age, disability, or alcohol/chemical or other impairment, to give consent.

3. It is the responsibility of the person initiating sexual activity to make sure the other person is capable of consenting to that activity. Consent is given by an affirmative verbal response or acts that are unmistakable in their meaning. Consent to one form of sexual activity does not mean consent is given to another type of activity.

C. Harassment

1. Harassment or threats. Verbal or written threats, coercion or any other conduct that by design, intent or recklessness places another individual in reasonable fear of physical harm through words or actions directed at that person, or creates a hostile environment in which others are unable reasonably to conduct or participate in work, education, research, living, or other activities, including but not limited to stalking, cyber-stalking, and racial harassment.

2. Sexual harassment. Unwelcome sexual advances, requests for favors, and/or other verbal or physical conduct of a sexual nature when:
   a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s employment or status in a university activity, or
   b. Submission to, or rejection of, such conduct by an individual is used as the basis for employment or decisions affecting such individual’s employment or status in a University activity, or
   c. Such conduct has the purpose or effect of interfering with an individual’s work or academic performance or creating an intimidating, hostile, or offensive employment or academic environment; or
   d. Such conduct is otherwise unlawful.
D. Obscene Behavior

Conduct or behavior that the student knows or should know is reasonably likely to be considered obscene under the standards of the local community. Such behavior includes but is not limited to public exposure of one’s own sexual organs and voyeurism, including but not limited to video voyeurism. Video voyeurism means recording, or using, disclosing or distributing a recording of others in a location or situation where there is a reasonable expectation of privacy (including, but not limited to, a residence hall room, locker room, or bathroom), without knowledge and consent of all individuals involved.

E. Hazing

Any action or situation that recklessly, by design, or intentionally endangers the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. In such an instance, hazing occurs if an individual or group:

1. Causes or attempts to cause physical injury or other harm to a student including but not limited to emotional distress, or engages in any conduct which presents a threat to the student’s health or safety, which shall include but not be limited to any brutality of a physical nature, such as whipping, beating, branding, exposure to the elements, forced consumption of any food, alcohol, drug, or other substance, or other forced physical activity that could adversely affect the physical or mental health or safety of the student, and any activity that would subject the student to extreme mental stress, such as sleep deprivation, forced sexual conduct, and forced exclusion from social contact.

2. Engages in an action or activity which has a tendency to or which is intended to demean, disgrace, humiliate, or degrade a student, which shall include but not be limited to, forced conduct that could result in extreme embarrassment, or other forced activity that could adversely affect the mental health or dignity of the student.

3. Conduct that by design, intent or recklessness causes a student to be unable reasonably to pursue, or interferes with or attempts to interfere with a student’s academic schedule or performance; or

4. Causes, induces, pressures, coerces, or requires a student to violate the law or to violate any provision of University of Florida regulations.

5. In response to allegations of hazing under this regulation it is not a defense that:

a. The victim gave consent to the conduct.

b. The conduct was not part of an official organizational event or sanctioned or approved by the organization.

c. The conduct was not done as a condition of membership in the organization.

F. Firearms or Other Weapons Violations

Possession, use, sale, or distribution of any firearm, ammunition, weapon or similar device not explicitly permitted under Regulation 6C1-2.001. Prohibited devices include, but are not limited to, stun guns, pellet guns, BB guns, paintball guns, sling-shots, archery equipment, any dangerous chemical or biological agent, or any object or material, including but not limited to knives, capable of causing, and used by the offending person to cause, or to threaten physical harm.
G. Fire Safety Violations

1. Causing a fire or explosion. Conduct that causes or attempts to cause a fire or explosion, or falsely reporting a fire, explosion, or an explosive device.

2. Tampering with fire safety equipment. Tampering with fire safety equipment, or failure to evacuate during a fire alarm on the university campus, university facility or at any university activity.

3. Fireworks. Possession and/or use of fireworks, including but not limited to sparklers, or explosives of any kind on the university campus, at a university facility or at any university activity.

H. Drug Violations

1. Use, possession, manufacturing, distribution, or sale of marijuana, heroin, narcotics, or any other controlled substance which is prohibited by law. Intentionally or recklessly inhaling or ingesting substances (e.g., nitrous oxide, glue, paint, etc.) that will alter a student’s mental state is also prohibited.

2. Use of a prescription drug if the prescription was not issued to the student, or the distribution or sale of a prescription drug to a person to whom the prescription was not originally issued.

3. Possession of drug paraphernalia including but not limited to bongs or glass pipes.

I. Alcohol Beverages Violations

1. Under-age possession or consumption. Possession or consumption of alcoholic beverages by a student before his or her twenty-first birthday.

2. Public intoxication. Appearing at a university activity or on the university campus in a state of intoxication.

3. Driving under the influence of alcohol or other substance. Operation of a motor vehicle while impaired or with a blood alcohol or breath alcohol level at or above the applicable legal limit (which is .08 or above as of July 1, 2008).

4. Distribution or sale of alcoholic beverage. Distribution or sale of an alcoholic beverage to any person before his or her twenty-first birthday.

5. Possession of common source containers. Unless explicitly approved by the Division of Student Affairs for a particular occasion, possession or use of kegs, mini kegs, beer balls or other common source containers of alcoholic beverages such as trash cans, tubs or similar containers of alcohol, when such possession or use occurs on campus, in the housing of any University of Florida organization or group, or in connection with a University activity.

6. Excessive rapid consumption. Regardless of age of those involved, facilitating, arranging, or participating in any extreme alcohol consumption activity that constitutes, facilitates, or encourages competitive, rapid or excessive consumption of alcohol when such activity occurs on campus, in the housing of any University of Florida organization or group, or in connection with a University activity. Examples of such prohibited extreme activities include, without limitation, keg standing, alcohol luges, and drinking games.

7. Any other violation of the Alcoholic Beverages Regulation, Regulation 6C1-2.019.
J. Conduct Disruptive to the University Community

Conduct that is disruptive to the University’s educational objectives, to its operations, or to its officials, staff, and faculty in the performance of their work, or to any other aspect of its mission. Disruptive conduct includes, but is not limited to:

1. Disruption of a university activity.

   a. In accordance with First Amendment speech rights within a designated public forum, when the University chooses to open its campus for such an event that is open to the public for speech, disruption by an attendee who is not staffing or acting on behalf of the University at the event does not include the use of rude or offensive language alone, if it is spoken at the designated time and place by a person whose turn it is to speak under the event’s protocol. Members of the University community are encouraged to communicate effectively. This is often (but not always) fostered by respectful conduct and speech. However, the language used by the featured speaker or an attendee at such an open public event is a personal choice, pursuant to First Amendment speech rights within designated public fora. This provision does not protect speech that, alone or in combination with any conduct, is obscene or constitutes or is likely to provoke or incite violence, an unsafe condition, an illegal action, or conduct that violates another provision of the University’s regulations. Graduation and other University ceremonies, class or curricular activities, and other activities that do not constitute designated public fora (where the University does not intend to open a public forum for free public speech) are not covered by this paragraph.

2. Disruption of a class or curricular activity. Classroom or other academic workplace behavior that interferes with either (a) the instructor’s authority or ability to conduct the class or (b) the ability of other students to benefit from the instructional program.

3. Any other violation of Regulation 6C1-1.008.

4. Violation of the Campus Demonstration Regulation, Regulation 6C1-2.002.

5. Conduct which is disorderly or a breach of the peace under law.

K. Private/Public Property - Misuse/Unauthorized Possession

1. Theft. Taking or unauthorized use or possession of public or private property or unauthorized use or acquisition of services.

2. Destroying, damaging, or littering of any property. Conduct that destroys, damages, or litters any property of the University or any property of an individual or group.

3. Misuse of identification card. Misuse of the identification number or card issued to a student through alteration, forgery or duplication, or through use of an identification card that has not been issued to the user. It is also a violation to grant or authorize use by a third party of one’s own identification number or card for any purpose except to obtain student block seating in accordance with University Athletic Association procedures for student block seating.

4. Unauthorized sale of student tickets. Unauthorized sale or purchase of student tickets on University campus.
L. University Computer Resources - Misuse/Unauthorized Use

1. Any action without authorization from the University that does, or causes a person to, access, use, modify, destroy, disclose or take data, programs or supporting documentation residing in or relating in any way to a University of Florida computer, computer system or computer network or causes the denial of computer system services to an authorized user of such system.

2. A violation of copyright law including but not limited to unauthorized downloading or facilitating others to download copyrighted music and films without authorization.

3. Any other violation of the Policies on Information Technology, University of Florida Regulation 1.0102 or any policy referenced through that regulation.

4. The use of the University’s computer resources to violate any law or University regulation or Board of Governors’ regulation.

M. Unauthorized Entry to University Facilities

Unauthorized access or entry to University property, buildings, structures or facilities or the residence facilities or property of any member of the University community. Unauthorized possession, duplication or use of keys or access cards for any such property.

N. Furnishing False Information

Furnishing false or misleading information to the University or to any University official. This includes but is not limited to forging documents or other data, or omitting facts which are material to the purpose for which the information is submitted.

O. Invasion of Privacy & Unauthorized Electronic or Digital Recording

1. Making, using, disclosing, or distributing a recording of a person in a location or situation in which that person has a reasonable expectation of privacy and is unaware of the recording or does not consent to it; and any other conduct that constitutes an invasion of the privacy of another person under applicable law or University regulation. Such conduct includes, without limitation, unauthorized recording of personal conversations, images, meetings, or activities.

2. Unauthorized recording of a class or of organizational or University meetings, and any use, disclosure, or distribution of any such recording. To obtain the required authorization, the student or student organization must obtain express authority from the University official, faculty member, student organization, University personnel, or other University representative in charge of the class, meeting, or activity. A student or student organization accused of violating this section has the burden of showing such express authority. It shall not be a violation of this provision to make any recording authorized by the Florida Sunshine Law or any other law or University regulation.

Continued on next page
3. Any notice, consent, or other requirement under applicable law and/or University regulation must be fulfilled in connection with authorizing, making, using, disclosing or distributing any recording.

4. Refer also to University Regulation 1.006(4) which governs all University personnel including students.

P. Violation of University Policy

Violation of any regulation or policy of the University of Florida, the Florida Board of Governors, or the State of Florida. Applicable policies include but are not limited to the University of Florida Department of Housing and Residence Education Community Standards, available in the Department of Housing and Residence Education, and the Gator Fan’s Code of Conduct, available at the University Athletic Association.

Q. Violation of Law

Violation of any municipal or county ordinance, any law, regulation, or requirement of the State of Florida, the United States or, when in another state or country, that state or country. Such violation includes but is not limited to urination in public, electronic stalking, and any other violation of law, regulation or governmental requirement.

R. Obstruction of the University Conduct Process

Interference with or obstruction of the student conduct process, including without limitation failure to appear at a hearing, failure to testify at a hearing, violating and/or failure to complete conduct sanctions.

S. Failure to Comply with Directive

Failure to comply with a directive of law enforcement or a University official.

T. Complicity in Violating the Student Conduct Code

Attempting, aiding, encouraging, facilitating, abetting, conspiring, hiring, or being an accessory to any act prohibited by this code. This violation is included in each other violation and need not be separately cited in a charge.
University of Florida
Code of Conduct

University Policy, State, and Federal Law

Students are required to abide by all local, state, and federal laws as well as the University of Florida Student Code of Conduct, Residence Hall Community Standards, and university policies. Violations of laws may result in arrest and/or referral through the student conduct process. Violations of the Student Code of Conduct, Residence Hall Community Standards, and university policies may result in referral through the student conduct process. For more information about the conduct process at the University of Florida (including the definition of the above terms) visit the UF Dean of Students Office Website at www.dso.ufl.edu/sccrjudicial. Where the complete Student Code of Conduct and related procedures can be found.

Services for Students with Disabilities

For students with disabilities, this publication is available in alternative formats. Please contact the Office for Student Services, P202 Peabody Hall, 392-1261 or 392-3008 (TDD). For students with hearing or speech impairments use the Florida Relay Service at (800) 955-8771(TDD).

Annual Review of Housing Community Standards

The Department of Housing and Residence Education Community Standards are reviewed each year. Because of its importance, the review process is a formal one that follows the established University Rulemaking procedure as indicated by the Florida Administrative Code and other related state and University Regulations.

You are encouraged to get involved with the review process by voicing your input. One of the best ways to do this is to participate in your local residence hall area government and the “campus-wide” Inter-Residence Hall Association (IRHA), 352-392-2171 x10905 or http://irha.housing.ufl.edu/, or through the Mayors Council for Graduate and Family Housing, 352-392-2161 x10112. Contact either of these organizations for more information.

Suggested changes are also discussed by staff in The Department of Housing, The Office of Residence Education, and reviewed by other university administrators including the University’s General Counsel Office.

If you have any questions regarding anything you have read in this document, please contact the Assistant Director of Community Standards: 352-392-2171 ext.10141
### Area Office Numbers to Make a Conduct Appointment (Area Code 352)

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennings</td>
<td>392-6061</td>
</tr>
<tr>
<td>Beaty Towers</td>
<td>392-6111</td>
</tr>
<tr>
<td>Murphree, Buckman, Fletcher, Sledd, and Thomas</td>
<td>392-6091</td>
</tr>
<tr>
<td>Broward Rawlings</td>
<td>392-6051</td>
</tr>
<tr>
<td>Yulee, Reid, and Mallory</td>
<td>392-6101</td>
</tr>
<tr>
<td>Hume</td>
<td>392-6011</td>
</tr>
<tr>
<td>Graham, Simpson, and Trusler</td>
<td>392-6021</td>
</tr>
<tr>
<td>Tolbert, East, North, Riker, and Weaver</td>
<td>392-6031</td>
</tr>
<tr>
<td>Keys Complex</td>
<td>392-8107</td>
</tr>
<tr>
<td>Lakeside Complex</td>
<td>392-1453</td>
</tr>
<tr>
<td>Springs Complex</td>
<td>392-0459</td>
</tr>
<tr>
<td>Corry Village</td>
<td>392-6081</td>
</tr>
<tr>
<td>Diamond Village</td>
<td>392-6082</td>
</tr>
<tr>
<td>Maguire Village</td>
<td>392-5997</td>
</tr>
<tr>
<td>Tanglewood Village</td>
<td>392-6114</td>
</tr>
</tbody>
</table>

### Useful Campus/Community Numbers (352 Area Code)

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Students/Student Conduct and Conflict Resolution Affairs</td>
<td>392-1261 x207</td>
</tr>
<tr>
<td>The Assistant Director of Conduct and Community Standards</td>
<td>392-2171 x10141</td>
</tr>
<tr>
<td>University Police Department</td>
<td>392-1111</td>
</tr>
<tr>
<td>Student Health Care Center</td>
<td>392-1161</td>
</tr>
<tr>
<td>Alachua County Crisis Center</td>
<td>264-6785</td>
</tr>
<tr>
<td>UF Health Shands at the University of Florida Emergency Room</td>
<td>265-0050</td>
</tr>
<tr>
<td>North Florida Regional Medical Center (ER)</td>
<td>333-4900</td>
</tr>
<tr>
<td>Office of Victim Services</td>
<td>392-5648</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>392-1275</td>
</tr>
<tr>
<td>Emergency Service-Maintenance</td>
<td>392-1121</td>
</tr>
<tr>
<td>Registrar</td>
<td>392-1374</td>
</tr>
<tr>
<td>Housing Assignments</td>
<td>392-2171 x10120</td>
</tr>
<tr>
<td>University Directory Assistance</td>
<td>392-3261</td>
</tr>
<tr>
<td>Alachua County Animal Services</td>
<td>264-6870</td>
</tr>
</tbody>
</table>