



List and describe those activities or experiences, which may be relevant to your application.

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Co-Curricular activities (University, College, Volunteer)

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List any languages spoken fluently

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Please explain your reason(s) for seeking this position

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What particular skills or experiences do you have that will assist you in this job?

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What do you perceive to be the most significant aspect of this position?

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If hired, are there any medical condition(s)\* which might affect where you work, or your ability to perform necessary responsibilities of the position \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please specify \_\_\_\_\_

\*Supporting medical documentation may be required for personnel files.

**EMPLOYMENT RECORD**

*Please list your work records starting from the most recent*

Employer's Name:	Employer's Address:	Business Contact: (with area code)
_____	_____	_____
Job Title:	Employment Dates:	Supervisor's Name/Title
_____	_____	_____
Hours of work per week:	Reason for leaving:	
_____	_____	_____
Description of duties: _____		
_____		
_____		

Employer's Name:	Employer's Address:	Business Contact: (with area code)
_____	_____	_____
Job Title:	Employment Dates:	Supervisor's Name/Title
_____	_____	_____
Hours of work per week:	Reason for leaving:	
_____	_____	_____
Description of duties: _____		
_____		
_____		

Employer's Name:	Employer's Address:	Business Contact: (with area code)
_____	_____	_____
Job Title:	Employment Dates:	Supervisor's Name/Title
_____	_____	_____
Hours of work per week:	Reason for leaving:	
_____	_____	_____
Description of duties: _____		
_____		
_____		

Employer's Name:	Employer's Address:	Business Contact: (with area code)
_____	_____	_____
Job Title:	Employment Dates:	Supervisor's Name/Title
_____	_____	_____
Hours of work per week:	Reason for leaving:	
_____	_____	_____
Description of duties: _____		
_____		
_____		

**REFERENCES**

*Please list the name, title, address, and telephone number of three local individuals (not family members or friends) who are capable of evaluating your qualifications for this position.*

Name _____	Name _____	Name _____
Title _____	Title _____	Title _____
Address _____ _____	Address _____ _____	Address _____ _____
Phone _____	Phone _____	Phone _____
Email _____	Email _____	Email _____

**RECOMMENDATIONS**

May be included if you wish.

Have you ever been convicted of a felony?    Yes    No

Have you pleaded "nolo contendere" (no contest) to, been convicted or found guilty (even if adjudication withheld) of a felony offense for the sale, trafficking, or conspiracy to sell or traffic a controlled substance committed on or after October 1, 1990, as defined in Chapter 893, Florida Statutes?    Yes    No

This staff positions exist to perform the essential functions, which are checked on the position descriptions. Any person attaining this position must be able to perform these duties with or without reasonable accommodation. If you have any question or concern as to your ability to perform any of these essential functions, contact the Department of Housing and Residence Education. *If you have not read the job descriptions thoroughly and reviewed the items, which are considered "essential functions" of the graduate positions, you should do so at this time.*

The information on this application is correct to the best of my knowledge, and I understand that any willful misrepresentation on my part would be grounds for non-continuance in the application process. By my signature, I give permission for qualified Department of Housing and Residence Education staff members to access necessary academic and judicial records on my part to verify the information I have provided in this application.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The staff and students that make up the Department of Housing and Residence Education come from diverse backgrounds and social groups. We encourage acceptance and appreciation of people in relation to race, gender, age, ethnicity, physical ability, sexual orientation, socioeconomic status, or religious affiliation. We believe that each person has worth and should be treated with dignity and respect. This commitment is supported by all of the staff and students who work and live within our communities.

PLEASE SUBMIT APPLICATION TO:   Thomas Germain  
Residence Life Coordinator  
Graduate and Family Housing  
University of Florida  
P.O. Box 112100  
Gainesville, FL 32611-2100  
(352) 392-2171 ext. 10112  
(352) 392-6819 (FAX)  
thomasg@housing.ufl.edu

Visit us on the Web!  
[http://www.housing.ufl.edu/villages/grad\\_main.html](http://www.housing.ufl.edu/villages/grad_main.html)

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