Residence Facility Assistance Animal Policy
(Please Print)

First/Last Name: ___________________________ UFID #: _______________________

On-Campus Address: ____________________________________ Phone #: _______________________

Assistance Animal Name/Type: __________________________________________

1. Any resident who requests to have an assistance animal in campus housing (hereinafter “resident”) must notify the Department of Housing and Residence Education (DOHRE) in writing at least thirty (30) days prior to the date prospective housing will be needed.

2. Residents are encouraged to register with the University’s Disability Resource Center. http://www.dso.ufl.edu/drc/.

3. Any resident may have an assistance animal in campus housing as an accommodation if:
   a. The resident has a disability or medically prescribed need, and
   b. There is an identifiable relationship or nexus between the resident’s disability/need and the assistance the animal provides.

4. Housing and Residence Education (HRE) requires documentation from a qualified physician or other licensed medical professional in a field related to the disability/need that provides verification of the disability/need and the relationship between the disability/need and the task/assistance that the animal performs/Provides. Please use the following guidelines to assist you in the preparation of this document.

   Documentation from a qualified physician or medical professional to verify the resident’s disability/need should include the following:
   a. Statement of condition as a medical diagnosis. Include the date of diagnosis and the date of last contact with the resident. Please indicate the resident’s limitations in a housing setting.
   b. Explanation of how the assistance animal is necessary to alleviate one or more of the resident’s symptoms or effects of the resident’s disability within a housing environment.
   c. Documentation should be on letterhead, be typed, dated, and bear the signature of the physician or medical professional. It should also include the name, title, and professional credentials of the evaluator including information about licensure or certification, and complete contact information (e.g. name, address, and phone number of practice).

5. The resident is responsible for the behavior of the assistance animal in accordance with the Community Standards, Student Conduct Code, all other University rules and regulations, and applicable laws.

6. The resident is responsible for the care and supervision of the assistance animal at all times.
7. The resident must be in full control of the animal at all times. If the resident leaves the residence hall building for more than 24 hours, the assistance animal may not remain in the residence hall building.

8. The resident must keep the assistance animal on a leash/lead, or otherwise controlled, at all times when the animal is outside of the residence and/or within the residence area.

9. The resident is responsible for cleaning up all animal waste and disposing of that waste in outdoor dumpsters. Animal waste is not to be disposed of in indoor trash receptacles. **The resident will make arrangements with DOHRE to designate specific animal relief areas.**

10. The resident must ensure that the DOHRE Animal Intake form is filled out in its entirety and on record in the DOHRE office **before** the animal takes residence in the community. These forms are available at the DOHRE office.

11. All assistance animals must continue to be in overall good health. **The Animal Intake Form referenced in #10 includes this information and should be completed annually.**

12. The university has the authority to temporarily or permanently exclude an assistance animal from its grounds or facilities if the animal’s behavior is unruly or disruptive, in ill health, or habitually unclean. The university has adopted a “one-bite” policy which requires an assistance animal to be removed from university property after a single occurrence of biting or other aggressive behavior. The decision to exclude an assistance animal from the university will be made by the University of Florida Police Department if the assistance animal is deemed an immediate threat to the health and safety of others, or by DOHRE after hearing information from all parties involved if the situation is not an emergency.

13. The resident is responsible for the cost to repair any damage to any person or property caused by the assistance animal.

14. **The Department of Housing and Residence Education encourages the resident to communicate with roommates prior to the semester they are moving in with the animal. Any and all roommates must consent in writing prior to final approval.**

I have read, understood, and accept the terms and conditions set forth in this policy.

________________________________________________________________________
Signature of Resident/Resident Guardian (if minor)          Date

________________________________________________________________________
Department of Housing Staff Signature                      Date

This publication is available in an alternative print format upon request.

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